# INDEPENDENT AUDITORS' REPORTS ON COMPLIANCE WITH LAWS AND REGULATIONS

YEAR ENDED SEPTEMBER 30, 2005

## SINGLE AUDIT REPORTS YEAR ENDED SEPTEMBER 30, 2005

# TABLE OF CONTENTS

	Page
Independent Auditors' Report on Internal Control Over Financial Reporting and Compliance and Other Matters Based upon the Audit Performed In Accordance With Government Auditing Standards	1
Independent Auditors' Report on Compliance and Internal Control Over Compliance Applicable to Each Major Federal Award Program and on the Schedule of Expenditures of Federal Awards	3
Summary Schedule of Expenditures of Federal Awards, by Grantor	5
Supplementary Schedule of Expenditures of Federal Awards	6
Schedule of Findings and Questioned Costs	16
Summary Schedule of Prior Audit Findings	19

# **Deloitte**<sub>®</sub>

**Deloitte & Touche LLP** 361 South Marine Corps Drive Tamuning, GU 96913-3911

Tel: +1 671 646 3884 Fax: +1 671 649 4932 www.deloitte.com

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS BASED UPON THE AUDIT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Regents University of Guam:

We have audited the financial statements of the University of Guam (the University), as of September 30, 2005, and for the year then ended, and have issued our report thereon dated June 9, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered the University's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

However, we noted other matters involving the internal control over financial reporting that we have reported to management of the University in a separate letter dated June 9, 2006.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the University's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the Board of Regents and management of the University of Guam, the Office of the Public Auditor of Guam, federal awarding agencies, pass-through entities and the cognizant audit and other federal agencies and is not intended to be and should not be used by anyone other than these specified parties. However, this report is also a matter of public record.

June 9, 2006

1. Il Hawfell

# **Deloitte**<sub>0</sub>

Deloitte & Touche LLP 361 South Marine Corps Drive

Tamuning, GU 96913-3911 USA

Tel: +1 671 646 3884 Fax: +1 671 649 4932 www.deloitte.com

#### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER COMPLIANCE APPLICABLE TO EACH MAJOR FEDERAL AWARD PROGRAM AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The Board of Regents University of Guam:

#### Compliance

We have audited the compliance of the University of Guam (the University) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended September 30, 2005. The University's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the University's management. Our responsibility is to express an opinion on the University's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the University's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the University's compliance with those requirements.

As described in item 2005-01 in the accompanying Schedule of Findings and Questioned Costs, the University did not comply with requirements regarding eligibility that are applicable to major program CFDA No. 84.032 Federal Family Education Loan of the Student Financial Aid Cluster. Compliance with such requirements is necessary, in our opinion, for the University to comply with requirements applicable to that program.

In our opinion, except for the noncompliance described in the preceding paragraph, the University complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2005.

### Internal Control Over Compliance

The management of the University is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the University's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted a certain matter involving the internal control over compliance and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the University's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts, and grants. The reportable condition we noted is described in the accompanying Schedule of Findings and Questioned Costs as item 2005-01.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe that the reportable condition described above is not a material weakness.

#### Schedule of Expenditures of Federal Awards

lotte Washell

We have audited the basic financial statements of the University as of and for the year ended September 30, 2005, and have issued our report thereon dated June 9, 2006. Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying Supplementary Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. This schedule is the responsibility of the management of the University. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects when considered in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Regents and management of the University of Guam, the Office of the Public Auditor of Guam, federal awarding agencies, pass-through entities and the cognizant audit and other federal agencies and is not intended to be and should not be used by anyone other than these specified parties. However, this report is also a matter of public record.

June 9, 2006

# Summary Schedule of Expenditures of Federal Awards, by Grantor Year Ended September 30, 2005

		Accrued (Deferred)				Accrued (Deferred)
		Balance at				Balance at
Federal Grantor Agency		September		Cash		September
	_	30, 2004	Expenditures	Receipts		30, 2005
U.S. Department of Agriculture	\$	338,087 \$	2,963,532	2,954,077	\$	347,542
U.S. Department of Commerce		113,083	327,199	495,230		(54,948)
U.S. Department of the Interior		(81,674)	768,990	451,106		236,210
National Science Foundation		46,412	175,567	142,623		79,356
Small Business Administration		107,716	533,401	588,877		52,240
U.S. Environmental Protection Agency		53,217	18,951	72,001		167
U.S. Department of Education		(718,449)	13,685,355	13,456,895		(489,989)
U.S. Department of Health and Human Services	_	415,709	3,898,998	3,822,793		491,914
GRAND TOTAL	\$_	274,101 \$	22,371,993	21,983,602	\$_	662,492
Reconciliation to financial statements:						
Accounts receivable - U.S. Government					\$	1,208,342
Deferred Revenue					7	(596,967)
Other local contracts					_	51,117
Balance per Schedule of Expenditures of Federa	l Aw	vards			\$_	662,492

#### Supplementary Schedule of Expenditures of Federal Awards Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures	_	Cash Receipts	Accrued (Deferred) Balance at September 30, 2005
	Direct from U.S. Department of Agriculture:						
10.025	Plant and Animal Disease, Pest Control, and Animal Care	\$	20,190 \$	47,563	\$	40,000 \$	27,753
10.200	Grants for Agricultural Research, Special Research Grants		13,275	710,296		669,880	53,691
10.202	Cooperative Forestry Research		24,833	27,645		39,100	13,378
10.203	Payments to Agricultural Experiment Stations Under the Hatch Act		89,985	879,436		870,935	98,486
10.206	Grants for Agricultural Research: Competitive Research Grants		(1,983)	36,517		34,300	234
10.220	Higher Education Multicultural Scholars Program		2,298	12,586		9,200	5,684
10.303	Integrated Programs		7,984	103,636		98,858	12,762
10.500	Cooperative Extension Service		96,660	1,036,555		1,091,807	41,408
10.652	Forest Services		-	5,040		-	5,040
10.769	Rural Business Enterprise Grants		1,659	24,864		2,546	23,977
10.855	Distance Learning and Telemedicine Loans and Grants		28,926	20,958		49,884	-
10.912	Environmental Quality Incentives Program		(1,125)	-		-	(1,125)
10.200	Pass-through from: University of Hawaii at Manoa: Grants for Agricultural Research, Special Research Grants	_	55,385	58,436	_	47,567	66,254
	U.S. Department of Agriculture Total	\$_	338,087 \$	2,963,532	\$	2,954,077 \$	347,542

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures	_	Cash Receipts	Accrued (Deferred) Balance at September 30, 2005
	Direct from U.S. Department of Commerce:						
11.417	Sea Grant Support	\$	136,449 \$	47,165	\$	188,398 \$	(4,784)
11.463	Habitat Conservation		21,285	46,615		51,535	16,365
11.478	Center for Sponsored Coastal Ocean Research - Coastal Ocean Program		13,844	137,107		145,183	5,768
11.419	Pass-through from: Government of Guam Bureau of Statistic and Planning Coastal Zone Management Administration Awards		91,021	65,473		102,160	54,334
11.426	Financial Assistance for National Centers for Coastal Ocean Science	_	(149,516)	30,839	_	7,954	(126,631)
	U.S. Department of Commerce Total	\$_	113,083 \$	327,199	\$_	495,230 \$	(54,948)

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures	_	Cash Receipts	Accrued (Deferred) Balance at September 30, 2005
	Direct from U.S. Department of the Interior:						
15.805	Assistance to State Water Resources Research Institutes	\$	98,666 \$	321,750	\$	244,673 \$	175,743
15.875	Economic, Social and Political Development of the Territories and the Freely Associated States		5,557	160,052		126,433	39,176
15.608	Pass-through from: Government of Guam Department of Agriculture: Fish and Wildlife Management Assistance		(160,820)	146,499		80,000	(94,321)
15.614	Coastal Wetlands Planning, Protection and Restoration Act		(22,484)	22,484		-	-
15.225	Pass-through from: Government of Guam Bureau of Statistic and Planning: Recreation Resource Management		(1,862)	-		-	(1,862)
15.875	Economic, Social and Political Development of the Territories and the Freely Associated States		-	118,205		-	118,205
15.904	Pass-through from: Government of Guam War Claims: Historic Preservation Fund Grants-in-Aid	_	(731)		_	<u> </u>	(731)
	U.S. Department of the Interior Total	\$_	(81,674) \$	768,990	\$_	451,106 \$	236,210

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures	Cash Receipts	(Deferred) Balance at September 30, 2005
	Direct from National Science Foundation:					
47.050	Geosciences	\$	5,233 \$	29,144 \$	19,812 \$	14,565
47.074	Biological Sciences		20,708	114,556 *	111,357	23,907
47.076	Education and Human Resources	_	20,471	31,867	11,454	40,884
	National Science Foundation Total	\$_	46,412 \$	175,567 \$	142,623 \$	79,356

<sup>\*</sup>Denotes a major program as defined by OMB Circular A-133.

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal		Accrued Balance at				Accrued (Deferred) Balance at
CFDA #	Federal Grantor/Program Title	 September 30, 2004	Expenditures	_	Cash Receipts	September 30, 2005
	Direct from Small Business Administration:					
59.037	Small Business Development Center	\$ 107,716 \$	533,401	\$_	588,877 \$	52,240
	Small Business Administration Total	\$ 107,716 \$	533,401	\$_	588,877 \$	52,240

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures	_	Cash Receipts	Accrued (Deferred) Balance at September 30, 2005
	Direct from U.S. Environmental Protection Agency:						
66.500	Environmental Protection: Consolidated Research	\$	57,330 \$	14,671	\$	72,001 \$	-
66.951	Environmental Education Grants		(4,113)	-		-	(4,113)
66.454	Pass-through from: Government of Guam Bureau of Statistic and Planning: Water Quality Management Planning	<u>-</u>	<u>-</u> -	4,280	_	<u> </u>	4,280
	U.S. Environmental Protection Agency Total	\$_	53,217 \$	18,951	\$_	72,001 \$	167

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures		Cash Receipts	Accrued (Deferred) Balance at September 30, 2005
	Direct from U.S. Department of Education:						
84.007	Federal Supplemental Educational Opportunity Grants	\$	2,700 \$	177,550	* \$	171,038 \$	9,212
84.032	Federal Family Education Loans		(73,141)	4,687,246	*	4,735,649	(121,544)
84.033	Federal Work-Study Program		46,993	421,709	*	374,076	94,626
84.042	TRIO: Student Support Services		21,898	250,284		252,028	20,154
84.044	TRIO: Talent Search		38,290	320,444		327,889	30,845
84.047	TRIO: Upward Bound		51,557	422,212		433,450	40,319
84.063	Federal Pell Grant Program		100,835	4,289,460	*	4,113,083	277,212
84.120	Minority Science and Engineering Improvement Projects		-	185,124	*	160,978	24,146
84.195	Bilingual Education: Professional Developmen		60,618	345,182		339,377	66,423
84.224	Assistive Technology		(356,941)	158,479		204,677	(403,139)
84.235	Rehabilitation Services Demonstration and Training Programs		(745,235)	27,578		151,029	(868,686)
84.268	Federal Direct Student Loans		183,753	901,698	*	1,071,785	13,666
84.288	Bilingual Education Program Development and Implementation Grant		2,088	820		2,908	-
84.325	Special Education: Personnel Preparation to Improve Services and Results for Children with Disabilities		12,768	106,441	*	115,187	4,022
84.326	Special Education: Technical Assistance and Dissemination to Improve Services and Results for Children with Disabilities		35,120	18,663		53,783	-
84.334	Gaining Early Awareness and Readiness for Undergraduate Programs		74,555	713,861	*	729,976	58,440
84.027	Pass-through from: Guam Department of Education and Federated States of Micronesia Special Education - Grants to States		(88,974)	168,035		16,903	62,158
84.181	Pass-through from: Government of Guam Department of Education Special Education - Grants for Infants and Families with Disabilities		(14,474)	63,237		11,761	37,002
84.349	Early Childhood Educator Professional Developmen		5,866	26,000		31,866	-
84.366	Mathematics and Science Partnership	_		105,680		87,918	17,762
	Balance Forward	\$_	(641,724) \$	13,389,703	\$	13,385,361 \$	(637,382)

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures	_	Cash Receipts	Accrued (Deferred) Balance at September 30, 2005
	U.S. Department of Education Balance Forward	\$	(641,724) \$	13,389,703	\$	13,385,361 \$	(637,382)
84.186	Pass-through from: Government of Guam Safe Drug Free Schools and Communities Act Grant: Safe and Drug-Free Schools and Communities - State Grants		(81,912)	77,641		-	(4,271)
84.229	Pass-through from: Commonwealth of the Northern Mariana Islands: Language Resource Centers		-	126,010		-	126,010
84.256	Pass-through from: Kosrae: Freely Associated States - Education Grant Program		-	21,490		16,307	5,183
84.264	Pass-through from: San Diego State University: Rehabilitation Training - Continuing Education		329	20,565		-	20,894
84.326	Pass-through from: University of South Florida and University of Oregon: Special Education Technical Assistance and Dissemination to Improve Services and Results for Children with Disabilities		4,858	21,353		21,353	4,858
84.336	Pass-through from: Federated State of Micronesia: Teacher Quality Enhancement Grants	_		28,593	_	33,874	(5,281)
	U.S. Department of Education Total	\$_	(718,449) \$	13,685,355	\$_	13,456,895 \$	(489,989)

<sup>\*</sup> Denotes a major program as defined by OMB Circular A-133.

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures	Cash Receipts	Accrued (Deferred) Balance at September 30, 2005
	Direct from U.S. Department of Health and Human Services:					
93.251	Universal Newborn Hearing Screening	\$	6,514 \$	178,328 *	\$ 164,589 \$	20,253
93.283	Centers for Disease Control and Prevention Investigations and Technical Assistance		30,916	130,952 *	138,541	23,327
93.375	Minority Biomedical Research Support		138,820	666,016	703,892	100,944
93.397	Cancer Centers Support Grants		87,862	470,060	422,141	135,781
93.632	University Centers for Excellence in Developmental Disabilities Education, Research and Service		38,196	455,122	444,757	48,561
93.864	Population Research		714	17,703	18,417	-
93.052	Pass through from: Government of Guam Division of Senior Citizens National Family Caregiver Suppor		(49,629)	503,403	539,881	(86,107)
93.866	Pass through from: University of California, San Diego: Aging Research		70,436	670,155 *	715,535	25,056
93.104	Pass-through from: Government of Guam Department of Mental Health and Substance Abuse: Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances		-	84,045	-	84,045
93.243	Substance Abuse and Mental Health Services - Projects of Regional and National Significance		-	20,679	30,000	(9,321)
93.959	Block Grants for Prevention and Treatment of Substance Abuse		-	6,441	6,000	441
93.256	Pass-through from: Government of Guam Department of Health and Human Services: State Planning Grant - Health Care Access for the Uninsured	_	<u> </u>	47,360	106,488	(59,128)
	Balance Forward	\$	323,829 \$	3,250,264	\$ 3,290,241 \$	283,852

#### Supplementary Schedule of Expenditures of Federal Awards, Continued Year Ended September 30, 2005

Federal CFDA #	Federal Grantor/Program Title		Accrued Balance at September 30, 2004	Expenditures	,	Cash Receipts	Accrued (Deferred) Balance at September 30, 2005
	U.S. Department of Health and Human Services Balance Forward	\$	323,829 \$	3,250,264	\$	3,290,241 \$	283,852
93.283	Pass-through from: Government of Guam Association of Teachers of Preventive Medicine: Centers of Disease Control and Prevention - Investigations and Technical Assistance		52,704	351,529		306,618	97,615
93.587	Pass-through from: Government of Guam Department of Chamorro: Promote the Survival and Continuing Vitality of Native American Languages		-	16,284		26,600	(10,316)
93.596	Pass-through from: Government of Guam Department of Public Health and Social Services: Child Care Mandatory and Matching Funds of the Child Care and Development Fund		35,643	260,775		177,784	118,634
93.596	Pass-through from: Guam Election Commission: Child Care Mandatory and Matching Funds of the Child Care and Development Fund		-	9,050		9,050	-
93.779	Pass-through from: Government of Guam Department of Integrated Services for Individuals with Disabilities: Centers for Medicare and Medicaid Services (CMS), Research, Demonstrations and Evaluations		3,533	11,096		12,500	2,129
	U.S. Department of Health and Human Services Total	-	415,709	3,898,998	•	3,822,793	491,914
	Grand Total	\$	274,101 \$	22,371,993	\$	21,983,602 \$	662,492
		-					

<sup>\*</sup> Denotes a major program as defined by OMB Circular A-133.

#### Schedule of Findings and Questioned Costs Year Ended September 30, 2005

#### Part I - Summary of Auditors' Results

- 1. The Independent Auditors' Report on the financial statements expressed an unqualified opinion.
- 2. No reportable condition in internal control over financial reporting was identified.
- 3. No instance of noncompliance considered material to the financial statements was disclosed by the audit.
- 4. A reportable condition in internal control over compliance with requirements applicable to major federal award programs was identified, which is not considered to be a material weakness.
- 5. The Independent Auditors' Report on compliance with requirements applicable to major federal award programs expressed a qualified opinion.
- 6. The audit disclosed a finding required to be reported by OMB Circular A-133.
- 7. The University's major programs were as follows:

CFDA <u>Number</u>	Grant Title	Expenditures
84.334	Gaining Early Awareness and Readiness for Undergraduate Programs	\$ 713,861
93.866	Aging Research	670,155
	Student Financial Aid Cluster	
84.007	Federal Supplemental Educational Opportunity Grants	177,550
84.063	Federal Pell Grant Program	4,289,460
84.033	Federal Work-Study Program	421,709
84.268	Federal Direct Loan	901,698
84.032	Federal Family Educational Loans	4,687,246
47.074	Biological Science	114,556
84.120	Minority Science and Engineering Improvement	185,124
84.325	Special Education: Personnel Preparation to Improve	,
	Services & Results for Children with Disabilities	106,441
93.251	Universal Newborn Hearing Screening	178,328
93.283	Centers for Disease Control and Prevention Investigations	
	and Technical Assistance	130,952

- 8. A threshold of \$671,160 was used to distinguish between Type A and Type B programs.
- 9. The University is qualified as a low-risk auditee as that term is defined in OMB Circular A-133.

Schedule of Findings and Questioned Costs Year Ended September 30, 2005

# **Part II - Financial Statement Findings Section**

No matters are reportable.

# **Part III - Federal Award Findings and Questioned Cost Section**

Reference Number	CFDA#	<u>Finding</u>	Questioned <u>Costs</u>
2005-01	84.032	Eligibility	\$ -

Schedule of Findings and Questioned Costs Year Ended September 30, 2005

Finding No.: 2005-01

Grantor Agency: U.S. Department of Education

CFDA No.: 84.032

Program Name: Stafford Loan – Financial Aid

Area: Eligibility

Questioned Costs: \$0

#### Criteria:

The Financial Aid Office should confirm with Admissions & Records Department that student eligibility requirements have been met prior to awarding Stafford Loans.

#### Condition:

One of 19 (5%) students listed was allowed to charge tuition and fees in the amount of \$1,749 due to an approved Stafford Loan. Subsequently, the student award was cancelled because the student did not meet complete eligibility requirements. However, reimbursement to the Stafford Loan account did not occur and the program was charged for an ineligible use.

#### Cause:

It appears that the above condition was contributed to by lack of internal control in determining complete student eligibility requirements.

#### Effect:

No questioned costs result from this finding since the award was subsequently charged to the unrestricted funds. However, the projected question cost exceeds the threshold; therefore, the condition is considered reportable.

#### Recommendation:

Internal controls should be strengthened to ensure Stafford Loans are awarded to eligible students

#### Auditee Response and Corrective Action Plan:

We concur. Student was awarded Stafford Loan. Student award was later canceled by not meeting the academic progress requirement. To accurately measure eligibility, FAO will closely monitor Satisfactory Academic Progress requirements (Grade Point Average and Incremental Assessment) of students.

#### Summary Schedule of Prior Audit Findings Year Ended September 30, 2005

#### Finding Number 2004-01:

This finding is considered resolved. No material long outstanding advances over a year old were noted in 2005.

## Finding Number 2004-02:

This finding is considered resolved. Exceptions reports generated on a bi-weekly basis are reviewed and approved by the comptroller prior to issuing payroll checks.

#### Finding Number 2004-03:

This finding is considered resolved. The Financial Aid Handbook has been modified to indicate the students are not required to sign award letters.

#### Finding Number 2004-04:

This finding is considered resolved. The overpayment was collected.

#### Finding Number 2004-05:

This finding is not considered resolved. Approved indirect costs rate is used.

#### Finding Number 2004-06:

This finding is considered resolved. Actual expenses are reported instead of advances to subrecipients.

#### Finding Number 2004-07:

This finding is considered resolved. Payroll is calculated based on hours reported on the timesheets.