



Guam Public Library System

A Report To Our Citizens

FISCAL YEAR 2009

AUGUST 31, 2010



Nieves M. Flores Memorial Library

Hagåtña, Guam

Email: gpls@gpls.guam.gov
Website: www.gpls.guam.gov
254 Martyr Street
Hagåtña, Guam 96910-5141
Telephone: (671)475-4753/4754
Fax: (671)477-9777

Mission Statement:

Serving Guam residents since 1949, the Guam Public Library System mission is to provide free and open access to information and ideas fundamental to a democracy. The library system will protect intellectual freedom, promote literacy, encourage lifelong learning, and maintain cultural materials.

"Libraries Change Lives"

Goals:

To accomplish its mission, the library shall:
1. Seek to understand the informational, educational, and recreational needs of all the people of Guam in accordance with the American Library Association Library Bill of Rights, Freedom to Read, and Freedom to View statements within the limits imposed by budget and space;
2. Extend library resources into the community to assist individuals and groups with special needs;
3. Work cooperatively with other island libraries in providing information to the public;
4. Pursue opportunities through new technologies to deliver information more quickly and efficiently.

TABLE OF CONTENTS:

Brief History	1
Mission / Goals	1
Performance	2
Financial	3
Library Services / Policies	4
Future Outlook / Technology...	4

LIBRARY'S BRIEF HISTORY & BACKGROUND

The GPLS Library Director is the Territorial Librarian and the Executive Secretary for the Guam Public Library Board. 7 members comprise the Board, but 4 make a quorum. The Library Director works closely with the Guam Public Library Board. To date, GPLS has 31 full-time staff members consisting of an Administrative Officer, Library Technician Supervisor, Computer Systems Analyst II, a Bookmobile Driver, Program Coordinator I, Library Technicians I & II, Administrative Personnel and Building Custodians.

WEEKDAY TODDLER STORYTELLING!

Call (671) 475-4751 or (671) 475-4752

ABOUT GUAM:

- ◇ Guam is the largest and southernmost island of the Mariana Islands in the western Pacific. It is located about three-quarters of the way from Hawaii to the Philippines.
- ◇ In 1521, Ferdinand Magellan, a Portuguese Navigator landed on Guam. In 1565, Spain claimed Guam. Guam is currently a United States Territory with an area of approximately 215 square miles. It is located approximately 6,000 miles to the west of the U.S. mainland.

ABOUT THE LIBRARY:

- ◇ The Guam Public Library System (GPLS) officially opened January 31, 1949.
- ◇ Provides library service to all residents on Guam, a United States Territory. The Nieves M. Flores Memorial Library is the Main Library and is centrally located in Hagåtña, which is also the capitol of Guam.
- ◇ GPLS also consists of 5 library branches located in the villages ("village" – small island communities) in certain villages on island to at least accommodate the island community in the northern (Dededo), central (other than Main Library-Hagåtña, also in Barrigada), and south (Agat, Merizo, Yona) areas.
- ◇ The original collection had 13,000 books, mostly from deactivated Navy libraries and a donation from the Los Angeles Public Library.
- ◇ Library was originally in two quonset huts near the Agana Azotea and opened only 20 hours per week with only 3 staff.
- ◇ 1951, began a Guam Collection.
- ◇ 1953, Bookmobile service began, reaching remote villages using a panel truck.
- ◇ 1954, the Library became an independent government agency, no longer a part of the Department of Education.
- ◇ January 1960, the Library moved out of its quonset huts into the first floor of what had been the Guam Administration Building.
- ◇ Growth continued in 1968 with acquisition of the 2nd floor and the addition of air conditioning. In 1979, the third floor of the N. M. Flores Memorial Public Library was completed transforming the structure to what it is today.
- ◇ Branches open: Agat and Dededo Libraries completed in 1968; Barrigada Library in 1970; Merizo Library in 1974; and the Yona Library completed in 1993.
- ◇ In 1990, a Thomas Built Bookmobile was purchased. Later grounded for several years due to lack of funding and personnel.
- ◇ In 2004, through the efforts of First Lady Joann Camacho and public-private partnerships and the generous donated resources from Matson Navigation Company and the Alexander & Baldwin Foundation, the Bookmobile was repaired and operated at no cost to the taxpayers of Guam.
- ◇ South Pacific Petroleum Corporation (76/Circle K) has generously donated the gasoline to run the Bookmobile.
- ◇ To date, all six of the Guam Public Library System libraries and the Bookmobile are open to the public.

SATURDAY STORY HOUR

EVERY SATURDAY AT THE LIBRARY!!!

Bring your family or a friend and come see what we do every Saturday, every month at the N. M. Flores Memorial Public Library in Hagåtña. At 10:00 a.m. there will be Storytelling and then at 11:00 a.m., we have Arts & Crafts for the children to enjoy! **CALL (671) 475-4751 or 475-4752 for details.**



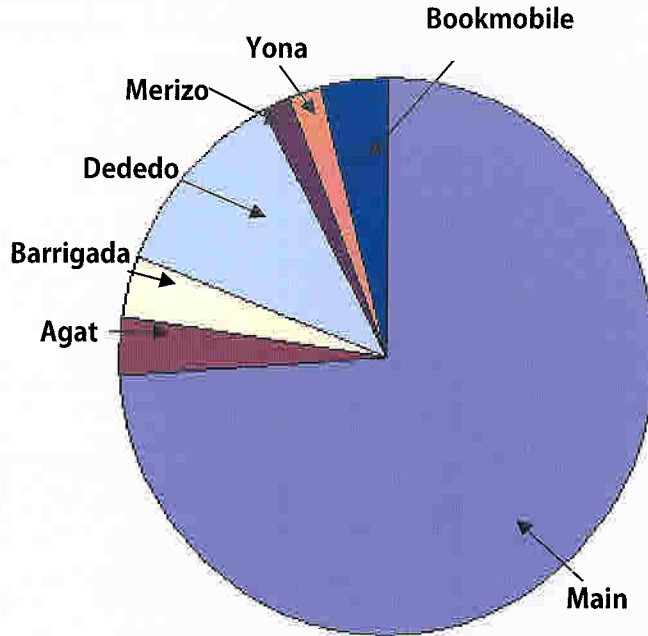
The Guam Public Library System Bookmobile

"Library on Wheels!"

Performance

Registration

Main Branch	38,480
Agat Branch	1,753
Barrigada Branch	1,863
Dededo Branch	5,864
Merizo Branch	948
Yona Branch	954
Bookmobile	2,165
52,027	



Registration Members Fiscal Year 2009

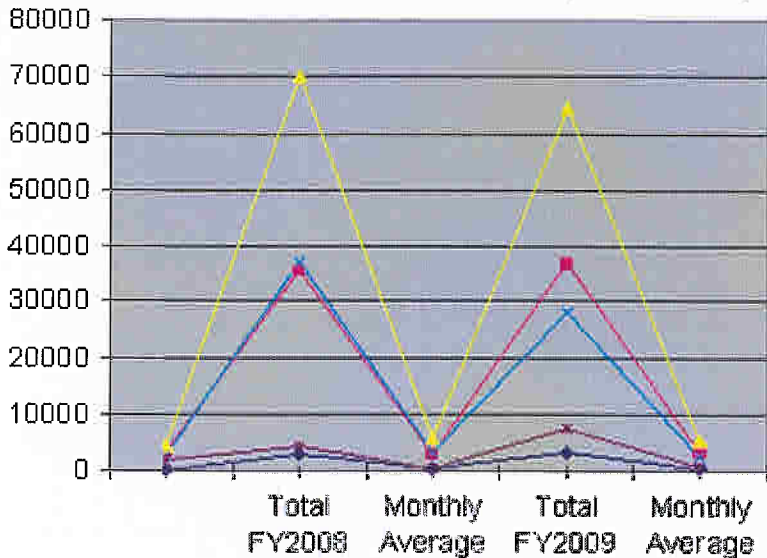
- Main Branch
- Agat Branch
- Barrigada Branch
- Dededo Branch
- Merizo Branch
- Yona Branch
- Bookmobile

Collection Report Fiscal Year 2009

	Books	Non-Books
Main Branch	95,927	4,776
Agat Branch	22,088	61
Barrigada Branch	28,783	48
Bookmobile	2,185	0
Dededo Branch	25,012	122
Merizo Branch	18,554	49
Yona Branch	16,699	71
209,248		5,127

National Library for the Blind and Physically Handicapped <i>Talking Book Tapes / Digital Talking Books / Braille Books</i>	9,229
Guam Special Collections <i>Legislative Documents / Vertical Files / Photographs / Periodicals</i>	199,007
U.S. Federal Government Depository <i>CFR / Federal Register / Congressional Records / Serials / CD-ROMS / Papers, etc.</i>	35,670

Members/Circulation/Attendance/Computer Internet Usage/Reference Requests



458,281

- Registration
- Circulation
- Attendance
- PC/Internet
- Reference Request

We're on the web!
www.gpls.guam.gov

Financial Information

Description	FY 2009 Expenditures	
Total Expenditures		<u>1,722,900</u>
Reconciliation:		
General Fund	100	1,463,740
Federal Grants	101	<u>259,160</u>
		<u>1,722,900</u>



Special Story Hour at the Barrigada Library

Audited Financial Statements 09/30/2009

General Fund Expenses:	
Office of the Director	1,102,859
Hagåtña-Dededo Library	210,293
Barrigada Library	51,365
Agat Library	25,305
Yona Library	24,882
Merizo Library	<u>49,036</u>
Total:	<u>1,463,740</u>



GPLS family members helping out at the Guam Liberation Parade

Expense by Object

		Total	Reconciliation	
			General Fund	Federal
			100	101
Regular Salary	111	812,282	787,634	24,648
Fringe Benefits	113	259,550	252,560	6,991
Contract	230	317,587	275,841	41,746
Supplies	240	44,449	31,603	12,846
Equipment	250	156,952	763	156,189
Power Utility	361	119,548	119,548	0
Water Utility	362	3,702	3,702	0
Telephone	363	34,988	18,247	16,741
Exp Reimbursement	800	<u>-26,158</u>	<u>- 26,158</u>	0
		<u>1,722,900</u>	<u>1,463,740</u>	<u>259,161</u>



You are never too young to read!

**SATURDAY STORY HOUR EVERY SATURDAY!
CALL (671) 475-4751 or 475-4752
SEE YOU AT YOUR LIBRARY!!!**

LIBRARY SERVICES

New! Toddler's Weekdays Story Telling. Story telling with Arts & Crafts is scheduled at 9:30 a.m.-11:00 a.m., on Thursdays at the Agat, Barrigada and Dededo library branches, on Mondays at the Merizo Library and on Wednesdays at the Yona Library. Parents are encouraged to participate as well as grandparents.

Saturday Story Hour: Libraries and volunteers read or tell traditional stories and sing songs to young children and perhaps, do a craft or view a video based on a book.

Days: Every Saturday
Time: 10:00 a.m.-12:00 Noon

Where: Children's Area (Main Library in Hagåtña & Dededo)
Ages: 4, 5, & 6 year olds (Volunteer Readers encouraged)

Summer Reading Program: A 6-week long program in June, and July where children are encouraged to read books for pleasure and meet once a week in reading clubs to discuss the books they have read and meet special guests and spend time together as a group. Days: Varies; Time: Call for more information; Where: All 6 libraries; and Ages: Grades 1-6.

Field Trips: The Library encourages field trips for school classes, youth groups, clubs, and anyone interested in visiting and touring the Library. Visits include a walk through of the Library, a brief orientation regarding the use of library materials, and distribution of library card applications. Most tours will last at least an hour. If time permits, a storytelling time may be arranged! Teachers are advised that a series of library visits catered to the classroom needs can be arranged throughout the year or semester. Also, due to library hours and staff limitations, there is a limit on tour group size. Please allow only 1-60 individuals at one time. Please call for more information or to schedule your visit.

Bookmobile Tours: Tours may be coordinated to visit community sites (ex: nursing homes, schools, daycare, or certain community events). Please call the Main Library for more information, or visit the website at <http://gpls.guam.gov> for forms and Bookmobile Schedule.

Computers: The Library has various computers for all ages to use. Several full-text CD-ROM, Microsoft software and Internet are available. Please feel free to request at the Main Library or any of the branch libraries for a basic orientation with the computers.

Reference Assistance: New to Guam? Have not used a library in a LONG time? Our library staff is happy to assist you in your research or reference needs. A Reference Department orientation can be arranged for classes, groups, or families. Call for arrangements, or just stop by the Reference Desk for guidance.

Community Partnership Programs: The Library partners with Community-Based Organizations to host activities that promote literacy at all levels. The Library may also host YOUR organizational meeting or lecture. Intellectual, cultural, or recreational programs, only please. Please call for scheduling and more information.

WE OFFER: Talking Books. Unabridged books and magazines are available in recorded format. Braille Books. Books and magazines are available in Braille. Large Type Books. Books and magazines printed in larger than normal type. Large type books about subjects relating to visual and physical disabilities can be borrowed with a Guam Public Library System card.

Volunteering at the Library: The Library welcomes volunteers for various programs and library activities. If you are interested in becoming a library volunteer, please call 475-4751/4752, or visit the website at <http://gpls.guam.gov> for forms.

**BE A LIBRARY VOLUNTEER CALL TODAY!
CALL (671) 475-4751 or 475-4752**

SIGN UP FOR A LIBRARY CARD, IT'S FREE!!

LIBRARY POLICIES

TO OBTAIN A LIBRARY CARD a patron needs to fill out an application form at the Circulation Desk or at any branch library, or the Bookmobile. Cards are issued one week after an application form is turned in. Any person six years of age or older may apply for a card. A person age 12 and under must obtain a parent's signature when applying for a card.

MATERIALS ARE CHECKED OUT at the Circulation Desk or any branch library, or the Bookmobile. You can use your valid library card at any of the six (6) libraries with the Guam Public Library System, including for return or renewal of materials. Materials in the Guam Room, Reference Collection, periodicals, and newspapers CANNOT be checked out of the Library.

AUDIO VISUAL materials MAY NOT be reserved.

LOAN PERIOD for books is 21 days, and 14 days if checked out in the Bookmobile, depending on the date the materials are checked out. VHS tapes (videos), CDs and audio kits are loaned for 1 week. The due date of an item is stamped on the slip in the book pocket.

FUTURE OUTLOOK

- ◇ The Guam Public Library System (GPLS) Five-Year Plan and Technology Plan are plans used when implementing programs at GPLS.
- ◇ It is GPLS' continued goal to promote and encourage literacy to the community beginning with the young (children, teens and young adults), adults and the elderly.
- ◇ GPLS continues to build its literacy programs and enhancing its library programs and services by having more resources through grants from the Institute of Museum and Library Services (IMLS). IMLS is the GPLS major grantor.
- ◇ Grants have provided the GPLS with the resources to update its computer hardware/software, purchase new library furniture, purchase new books (although would like to purchase more), and other library resources and library supplies.
- ◇ GPLS submitted a FY2011 Capital Improvement Project grant proposal for the construction of additional space at the Main Library, which is centrally located in Hagåtña, Guam. This project is for a new children's literacy area and space for the administrative support unit, including the Director's Office and personnel, conference room, and additional storage.
- ◇ GPLS is highly understaffed. Other Employees are used in order to do work for positions that are unfilled. Having these positions filled would greatly contribute to improving time management and the processing of library materials.

GPLS TECHNOLOGY

Currently all the GPLS library branches are on the GTA Metro E (5 mbps Bandwidth). In addition, the GPLS Internet is upgraded to 5 mbps.

85% of the GPLS Technology Plan defined on the "GPLS Technology Plan, October 2008-September 2011" has been completed based on the network infrastructure that is currently implemented. This includes the local area network (LAN) and wide area network (WAN) thus establishing the GPLS domain environment centralizing control of all remote sites to the Main Library branch in Hagåtña.

NO FEE TO USE COMPUTERS (FEE FOR PRINTING)