



Transmitted via Electronic Mail

October 14, 2024

Honorable Benjamin J. F. Cruz
Public Auditor
Office of Public Accountability
238 Archbishop Flores Street
Suite 401, DNA Building
Hagåtña, Guam 96910

Subj: Procurement Training Compliance Report pursuant to 5GCA §5141(n)

Hafa adai:

In compliance with 5GCA §5141(n), please find attached Procurement Training Compliance Report detailing the employees of the Guam Visitors Bureau and their respective dates of completion for the required procurement modules.

In FY24, GVB had two (2) opportunities to have GVB staff attend and successfully pass Module 1. We also had two (2) staff who left GVB during this time. We frequently communicate with the GCC Coordinator on upcoming sessions, and we had an opportunity to have at least ten (10) of our staff attend a Mod 1 session being planned for August. That opportunity passed because we never received confirmation or further advice from GCC. Therefore, we have fourteen (14) staff who are pending to take Module 1. As more opportunities are offered by GCC, it is GVB's intent to fully participate in the registration process and provide this procurement training to our staff.

If you have any questions, please feel free to contact our Contracts and Procurement Administrator, Christine Lizama, at 671-979-1218 or by email chris.lizama@visitguam.org.

CARL T. C. GUTIERREZ
President and CEO

Encl: FY2024 GVB Procurement Training Compliance Report

FY2024 GVB Procurement Training Compliance Report

DEPT	TITLE	NAME	Mod 1	Mod 2	Mod 3	Mod 4	Passed
Acctg	Accountant II	Juanita Sablan	090820-092820	xx			Mod 1
Acctg	Accountant III	Leonor DelasAlas	022724-032624	xx			Mod 1
Acctg	Accountant II	Nichel Cruz-Shiroma	022724-032624	*	-	-	Mod 1
Acctg Management	Controller/CFO	Rudd E. Gudmalin	022724-032624	xx	xxx	xxxx	Mod 1
Admin	Web/IT Coordinator	Alan Joseph Rosario	092921-101621	xx			Mod 1
Admin	IT Support (LTA)	Brian O. Cha	2				
Admin	Receptionist (LTA)	Catheryne Arroyo	3				
Admin	Management Analyst (LTA)	Jeff Marchessault	3				
Admin	Admin Asst. (LTA)	Kadence Wusstig	1				
Admin	Public Information Officer	Lisette Bordallo	040924-050724				Mod 1
Admin	IT Support (LTA)	Michael Arroyo	2				
Admin	HR - Special Projects (LTA)	Nathan Horn	3				
Admin	Admin Asst. - HR (LTA)	Shanelle Odtohan	3				
Destination	Destination Specialist	Kraig Camacho	030723-040423				Mod 1
Destination	Tourism Industry Relations Officer	Lyann Cruz Dydasco	030723-040423				Mod 1
Destination	DM Admin Asst.	Miranda Munoz	040924-050724				Mod 1
Destination	Admin Asst. (LTA)	Taylor Pangilinan	3				
Destination	Admin Asst.	Trixie Naholowaa	090820-092820				Mod 1
Destination Management	Destination Specialist	Dina Hernandez	011320-020320	121520-122920	xxx	xxxx	Mod 1; Mod 2
Management	President and CEO	Carl T. C. Gutierrez	1	xx	xxx	xxxx	
Management	Vice President	Gerry S.A. Perez	1	xx	xxx	xxxx	
Marketing	Marketing Coordinator - Philippines & SE Asia	Akemi Aguon	030723-040423				Mod 1
Marketing	Marketing Admin Asst.	Annabel Certeza	040924-050724				Mod 1
Marketing	Marketing Coordinator - Pacific/North America	Breeana Garrido	2				
Marketing	Marketing Coordinator - Korea	Cierra Sulla	1				
Marketing	Marketing Manager - Taiwan	Elaine Pangelinan	1	xx			
Marketing	Marketing Manager - Taiwan	Gabryel Franquez	092921-101621	xx			Mod 1
Marketing	Marketing Associate	Linda Alegarbes	030723-040423				Mod 1
Marketing	Marketing Coordinator - Japan	Mai Perez	072822-082322				Mod 1

Marketing	Marketing Manager - Korea	Margaret Sablan	040924-050724	xx			Mod 1
Marketing	Marketing Manager - Pacific/North America	Mark Manglona	030723-040423	xx			Mod 1
Marketing	Marketing Manager - Korea	Nicole Benavente	060122-061822	xx			Mod 1
Marketing	Marketing Coordinator - Taiwan	Reggie Bocatija	040924-050724				Mod 1
Marketing	Marketing Manager - Japan	Regina Nedlic	062920-071120	xx			Mod 1
Marketing	Marketing Manager - Philippines & SE Asia	Sharlene Guerrero	040924-050724	xx			Mod 1
Marketing Management	Dir of Global Marketing	Nadine Leon Guerrero	011320-020320	121520-122920	xxx	xxxx	Mod 1; Mod 2
Procurement	Contracts and Procurement Administrator	Chris Lizama	052715-061515	030316-032816	040616-042516	060616-062016	Mod 1; Mod 2, Mod 3, Mod 4
Procurement	Contracts and Procurement Asst.	Christina Fillmed	022724-032624	xx			Mod 1
Research	Tourism Research Assistant	Celia Dydasco	030723-040423				Mod 1
Research	Tourism Research Associate	Derrick Camacho	3				
Research	Dir of Tourism Research	Nico Fujikawa	062920-071120	-	-	-	Mod 1
Research	Senior Tourism Research Analyst	Sydney Leon Guerrero	090820-092820				Mod 1

LEGEND

x - recommended Modules based on procurement involvement

x	Level 1: RFQs/RFQs/Requisitions
xx	Level 2: Level 1 plus RFP/IFB prep
xxx	Level 3: Levels 1&2/supervisors
xxxx	Level 4: All levels/management
Completed Mods 1-2-3-4	
Completed Mods 1-2-3	
Completed Mods 1-2	
Completed Mod 1	
# means priority for next session	
pending next avail session	