

Eddie Baza Calvo
Governor



GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)
Department of Administration

Ray Tenorio
Lieutenant Governor

Christine W. Baleta
Director
Dept. of Administration

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Vincent P. Arriola
Deputy Director
Dept. of Administration

December 11, 2017

Memorandum

Ms. Doris Flores Brooks
Public Auditor
Office of Public Accountability
Suite 401 DNA Building
238 Archbishop FC Flores Street
Hagatna, Guam 96910

Re: Legal Counsel for OPA-PA-017-12

This is to inform you that the Legal Representative for the above entitled matter is Ms. Darlene Hiton Esq. of the firm Phillips and Bordallo. (See attached memo). Therefore, any correspondence should be directed to her.

CLADUIA S. AFALLE
Chief Procurement Officer

Cc: R. Marsil Johnson, Esq.
Blair, Sterling Johnson and Martinez
Darlene Hiton, Esq.
Phillips and Bordallo
jdx6-6410501143@pers.craigslist.org

RECEIVED
OFFICE OF PUBLIC ACCOUNTABILITY
PROCUREMENT APPEALS
DATE: Dec 12, 2017
TIME: 9:29 AM BY: FDJ
FILE NO OPA-PA: 17-12



Office of the Attorney General of Guam

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11/23/17 RECEIVED
General Manager's Office
Port Authority of Guam

November 13, 2017

TO: Ms. Joanne M. S. Brown, General Manager
Port Authority of Guam

Ms. Darleen E. Hiton, Legal Counsel
Port Authority of Guam

FROM: Attorney General of Guam

SUBJECT: Appointment/Designation of Darleen E. Hiton as Special Assistant Attorney General. Two (2) Year Extension Effective October 18, 2017.

Pursuant to 5 G.C.A. § 5150, the above-named attorney is hereby appointed and designated to be a Special Assistant Attorney General to act as the legal advisor during all phases of the procurement solicitation process including approving the form, and determining the legality of such procurement contracts for the above agency. This appointment and designation is effective for a period of two (2) years, which term may be extended thereafter, and may be revoked at the discretion of the Attorney General. As a Special Assistant Attorney General, the above-named attorney will be required to certify in writing that, for each procurement solicitation and contract that is estimated to result in an award of Five Hundred Thousand Dollars (\$500,000.00) or more, all applicable procurement laws, rules, and regulations, have been complied with.

This appointment and designation requires adherence to the following processes for each procurement solicitation estimated to result in an award of Five Hundred Thousand Dollars (\$500,000.00) or more:


1. Submission to the Solicitor Division of the Office of the Attorney General, for each procurement solicitation, a notification that the Special Assistant Attorney General is to be engaged as the legal advisor to the agency. The notification shall have sufficient information to identify the procurement solicitation by topical name description, project number (Invitation For Bid number or Request For Proposal number), and the funding source and such other information as is required by the Attorney General; and

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Appointment/Designation of Special Assistant Attorney General
Agency Name: Port Authority of Guam
Ref: PAG 16-0700
Date: November 13, 2017
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2. Submission to the Solicitor Division of the Office of the Attorney General, at the time of an award of a contract in each such procurement solicitation, the completed Procurement Checklist, as is provided to the Agency at the initiation of each procurement solicitation process by the Office of the Attorney General.

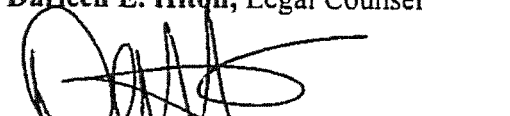


ELIZABETH BARRETT-ANDERSON
Attorney General

ACCEPTANCE:

Subject to the terms and conditions as required by the Attorney General of Guam, I hereby agree and accept the appointment and designation by the Attorney General of Guam to act as a Special Assistant Attorney General and legal advisor for the **Port Authority of Guam** pursuant to 5 G.C.A §5150.

Darleen E. Hiron, Legal Counsel



Signature

Date: 11/28/17