

1 **GUAM DEPARTMENT OF EDUCATION**
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RECEIVED
OFFICE OF PUBLIC ACCOUNTABILITY
PROCUREMENT APPEALS

DATE: 08-18-16

TIME: 8:45 AM PM BY: JM

FILE NO OPA-PA: 16-010

6 **BEFORE THE OFFICE OF PUBLIC ACCOUNTABILITY**

7 IN THE APPEAL OF

APPEAL NO.: OPA-PA-16-010

8 XEROX CORPORATION.

**SUBMISSION OF
PROCUREMENT RECORD**

9 Appellant.

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13 The Guam Department of Education (“GDOE”), the purchasing agency in the matter
14 referenced above, hereby submits the following exhibits as the procurement record to date
15 regarding GDOE Invitation for Bid No. 004-2016 (“GDOE IFB 004-2016”):

16
17 **Exhibit 1** The date, time, subject matter and names of participants at any meeting
including government employees that is in any way related to a particular
procurement.

18 **Bates Stamp Nos. GDOE 0001-0002**

19
20 **Exhibit 2** Log of all communications between government employees and any
member of the public, potential bidder, vendor or manufacturer which is
in any way related to the procurement.

21 **Bates Stamp Nos. GDOE 0003-0005**

22
23 **Exhibit 3** Sound recordings of all pre-bid conferences; negotiations arising from a
request for proposals and discussions with vendors concerning small
purchase procurement.

24 **Bates Stamp Nos. GDOE 0006**

25
26 Brochures and submittals of potential vendors, manufacturers or
contractors, and all drafts, signed and dated by the draftsman, and other
papers or materials used in the development of specifications.

27 *Not Applicable*

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- Exhibit 4** Requesting agency's determination of need.
Bates Stamp Nos. GDOE 0007

- Exhibit 5** Certification of Completed Procurement Record.
Bates Stamp Nos. GDOE 0008-0009

- Exhibit 6** Notice of Publication and GDOE Website Log.
Bates Stamp Nos. GDOE 0010-0012

- Exhibit 7** GDOE IFB 004-2016.
Bates Stamp Nos. GDOE 0013-0079

- Exhibit 8** Log of distribution of procurement package.
Bates Stamp Nos. GDOE 0080

- Exhibit 9** Invitation for Bid Register.
Bates Stamp Nos. GDOE 0081

- Exhibit 10** Amendments.
Bates Stamp Nos. GDOE 0082-0269

- Exhibit 11** Pre-Bid Conference Agenda.
Bates Stamp Nos. GDOE 0270-0272

- Exhibit 12** Receipt of Town House Dept. Stores, Inc. dba Island Business Systems & Supplies' Bid.
Bates Stamp Nos. GDOE 0273

- Exhibit 13** Xerox Corporation's Bid.
Bates Stamp Nos. GDOE 0274-0678

- Exhibit 14** Analysis and Recommendation.
Bates Stamp Nos. GDOE 0679-0686

- Exhibit 15** Abstract of Bidders.
Bates Stamp Nos. GDOE 0687-0688

- Exhibit 16** Amended Bid Status.
Bates Stamp Nos. GDOE 0689-0695

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Exhibit 17 Letter of Intent.
Bates Stamp Nos. GDOE 0696-0697

Exhibit 18 Agreement Between GDOE and Xerox Corporation for Services Pursuant to GDOE IFB 004-2016
Bates Stamp Nos. GDOE 0698-0945

Exhibit 19 Bid Protest and Responses.
Bates Stamp Nos. GDOE 0946-0957

Exhibit 20 Declaration Re Compliance with 5 GCA § 5150, Notification of Procurement Over \$500,000, End User Memo, Buyer's Memorandum, Internal Contract Review & Approval
Bates Stamp Nos. GDOE 0958-1018

GDOE reserves the right to supplement this record.

Dated this 18th day of August, 2016.

Respectfully submitted,

GUAM DEPARTMENT OF EDUCATION

By: James L.G. Stake
JAMES L.G. STAKE, ESQ.
Legal Counsel