Suite 401 Pacific News Building 238 Archbishop Flores St. Hagåtña, Guam 96910

Phone: (671) 475-0390 FAX: (671) 472-7951





To:	John Weisenberger – Attorney for Appellee	From:	OPA Procurement Appeals
.	John Thos. Brown – Attorney for Appellant		
Agency:	Office of the Attorney General	Pages	3 (Including cover)
	Island Business Systems and Supplies		•
CC:		Date:	Wednesday – 11/19/08
Fax:	472-2493 / 472-6153	Phone:	475-3324 / 477-7293
Re:	Notice of Pre-Hearing: OPA-P	A-08-012	
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PROCUREMENT APPEALS

IN THE APPEAL OF,
TOWN HOUSE DEPARTMENT STORES,
INC., dba ISLAND BUSINESS SYSTEMS &
SUPPLIES,
Appellant.

APPEAL NO: OPA-PA-08-012

NOTICE OF PRE-HEARING CONFERENCE

Attorney for Appellant: Island Business Systems and Supplies

John Thos. Brown, Esq. General Counsel 545 Chalan Machaute Maite, Guam 96932

VIA FACSIMILE:

671-472-6153

Attorney for Appellee: General Services Agency

John Weisenberger, Esq. Assistant Attorney General Office of the Attorney General 287 West O'Brien Drive Hagatna, Guam, 96910

VIA FACSIMILE:

671-472-2493

NOTICE IS HEREBY GIVEN that a Pre-Hearing Conference in this matter shall be held before the Hearing Officer for Procurement Appeals at the Office of the Public Auditor on Friday, December 5, 2008 at 10:00 a.m. For the benefit of the parties and their counsel, the Hearing Officer issues the following statement regarding the scheduled Pre-Hearing conference:

The Pre-Hearing Conference will focus on expediting the disposition of the appeal and may include:

- a) Formulation and simplification of issues; Possibility of obtaining admissions of fact and of documents that will avoid unnecessary proof, stipulations regarding the authenticity of documents, and advance rulings from the Hearing Officer on the admissibility of evidence;
- b) The avoidance of unnecessary proof and of cumulative evidence; The identification of witnesses and documents, the need and schedule for filing and exchanging pretrial briefs; The disposition of pending motions;
- c) The need for adopting special procedures for managing potentially difficult or protracted actions, complex issues, multiple parties, or unusual proof problems; Establishing a reasonable limit on the time allowed for presenting evidence; and
- d) Such other matters as may facilitate the just, speedy, and inexpensive disposition of the action.

SO ORDERED this 19th day of November, 2008 by:

ANTHONY R. CAMACHO, ESQ.

Hearing Officer

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