

March 9, 2009

Board of Trustees
Guam Educational Telecommunications Corporation

Dear Members of the Board:

In planning and performing our audit of the financial statements of the Guam Educational Telecommunications Corporation (KGTF) as of and for the year ended September 30, 2008 (on which we have issued our report dated March 9, 2009), in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, we considered KGTF's internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of KGTF's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of KGTF's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting. However, in connection with our audit, we identified, and included in the attached Appendix I, deficiencies related to KGTF's internal control over financial reporting and other matters as of September 30, 2008 that we wish to bring to your attention.

We have also issued a separate report to the Board of Trustees and management, also dated March 9, 2009, on our consideration of KGTF's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters.

The definition of a deficiency is also set forth in the attached Appendix I.

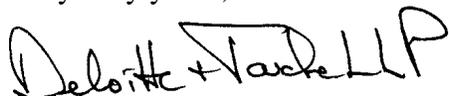
A description of the responsibility of management for establishing and maintaining internal control over financial reporting and of the objectives of and inherent limitations of internal control over financial reporting, is set forth in the attached Appendix II and should be read in conjunction with this report.

This report is intended solely for the information and use of the Board of Trustees, management, others within the organization, and the Office of the Public Auditor and is not intended to be and should not be used by anyone other than these specified parties.

We will be pleased to discuss the attached comments with you and, if desired, to assist you in implementing any of the suggestions.

We wish to thank the staff and management of KGTF for their cooperation and assistance during the course of this engagement.

Very truly yours,



SECTION I – DEFICIENCIES

We identified, and have included below, deficiencies involving KGTF's internal control over financial reporting as of September 30, 2008 that we wish to bring to your attention:

1. Depreciation of Capital Assets

Condition: KGTF recorded capital assets with a net book value of \$363,822. We examined the detailed fixed asset register and noted that certain capital assets were not depreciated during the year. We recalculated depreciation expense for the under depreciated capital assets and determined that accumulated depreciation and prior years' depreciation expense was understated by \$19,339. An audit adjustment was proposed to correctly record current year depreciation expense and accumulated depreciation.

Recommendation: We recommend that management ensure the calculation of depreciation expense be independently reviewed to ensure that all depreciable assets are properly depreciated.

2. Compensated Balances

Condition: KGTF recorded accrued annual leave of \$59,638. We noted no account analysis was performed at year end to determine the actual amount required to be accrued for annual leave. As a result of alternative audit procedures, an audit adjustment was proposed in the amount of \$7,079 to increase the liability at the government-wide level to \$66,717.

Recommendation: We recommend that management ensure that the accrued annual leave liability account be updated on a periodic basis.

SECTION II — OTHER MATTERS

Our observations concerning other matters related to operations, compliance with laws and regulations, and best practices involving internal control over financial reporting that we wish to bring to your attention at this time are as follows:

1. Lack of Approving Signature of Department Manager for Timecards

Condition: We noted that although timecards for KGTF employees under the Government of Guam were approved by departmental managers, KGTF employees under the Community Service Grant were not signed by departmental managers.

Recommendation: We recommend that management ensure the timecards for all employees are signed by respective departmental managers.

SECTION III – DEFINITIONS

The definition of a deficiency that is established in AU 325, *Communicating Internal Control Related Matters Identified in an Audit*, is as follows:

A *deficiency* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A deficiency in design exists when (a) a control necessary to meet the control objective is missing or (b) an existing control is not properly designed so that, even if the control operates as designed, the control objective would not be met. A deficiency in operation exists when (a) a properly designed control does not operate as designed, or (b) the person performing the control does not possess the necessary authority or competence to perform the control effectively.

MANAGEMENT'S RESPONSIBILITY FOR, AND THE OBJECTIVES AND LIMITATIONS OF, INTERNAL CONTROL OVER FINANCIAL REPORTING

The following comments concerning management's responsibility for internal control over financial reporting and the objectives and inherent limitations of internal control over financial reporting are adapted from auditing standards generally accepted in the United States of America.

Management's Responsibility

KGTF's management is responsible for the overall accuracy of the financial statements and their conformity with generally accepted accounting principles. In this regard, management is also responsible for establishing and maintaining effective internal control over financial reporting.

Objectives of Internal Control over Financial Reporting

Internal control over financial reporting is a process affected by those charged with governance, management, and other personnel and designed to provide reasonable assurance about the achievement of the entity's objectives with regard to reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. Internal control over the safeguarding of assets against unauthorized acquisition, use, or disposition may include controls related to financial reporting and operations objectives. Generally, controls that are relevant to an audit of financial statements are those that pertain to the entity's objective of reliable financial reporting (i.e., the preparation of reliable financial statements that are fairly presented in conformity with generally accepted accounting principles).

Inherent Limitations of Internal Control over Financial Reporting

Because of the inherent limitations of internal control over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may not be prevented or detected on a timely basis. Also, projections of any evaluation of the effectiveness of the internal control over financial reporting to future periods are subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.