



OFFICE OF PUBLIC ACCOUNTABILITY  
Doris Flores Brooks, CPA, CGFM  
Public Auditor

September 28, 2012

Ms. Joann G. Camacho  
General Manager / Director  
Guam Visitors Bureau  
401 Pale San Vitores Road  
Tumon, Guam 96913

**VIA FACSIMILE: 646-8861**

Re: Notice of Receipt of Appeal – OPA-PA-12-015

Dear Ms. Camacho,

Please be advised that G-Crew Maintenance filed an appeal with the Office of Public Accountability (OPA) on September 27, 2012 regarding the Guam Visitors Bureau's (GVB) procurement actions related to GVB IFB-2012-001 Tumon Landscape Maintenance. OPA has assigned this appeal case number OPA-PA-12-015.

Immediate action is required of GVB pursuant to the Rules of Procedure for Procurement Appeals, found in Chapter 12 of the Guam Administrative Regulations (GAR). Copies of the rules, the appeal, and all filing deadlines are available at OPA's office and on its website at [www.guamopa.org](http://www.guamopa.org). The first page of the notice of appeal filed with OPA is enclosed for your reference.

Please provide the required notice of this appeal to the relative parties with instructions that they should communicate directly with OPA regarding the appeals. You are also responsible for giving notice to the Attorney General or other legal counsel for your agency. Promptly provide OPA with the identities and addresses of interested parties and a formal entry of appearance by your legal counsel.

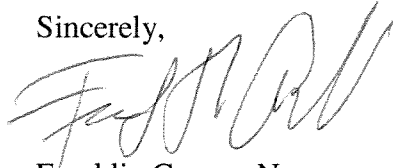
Pursuant to 2 GAR, Div. 4, Ch. 12, §12104(3), please submit one complete copy of the procurement record for the procurement solicitation above, as outlined in Title 5, Chapter 5, §5249 of the Guam Code Annotated, to OPA by **Friday, October 5, 2012** five work days following receipt of this notice of appeal; and one copy of the Agency Report for each of the procurement solicitations cited above, as outlined in 2 GAR, Div. 4, Chap. 12, §12105, by **Friday, October 12, 2012**, ten work days following receipt of this notice of appeal.

When filing all other required documents with our office, please provide one original and two copies to OPA, and serve a copy to G-Crew Maintenance. OPA respectfully asks that GVB provide one original and two copies of the procurement record as the Guam Procurement Law

and Regulations require only one copy. The three procurement record copies requested by OPA are distributed as follows: Copy-1: Master File; Copy-2: Public Auditor; and Copy-3: Hearing Officer.

Thank you for your prompt attention to this matter. Please contact Jocelyn Untalan or Michele Huffer at 475-0390 ext. 205 or 201, or [juntalan@guamopa.org](mailto:juntalan@guamopa.org) and [mhuffer@guamopa.org](mailto:mhuffer@guamopa.org) should you have any questions regarding this notice.

Sincerely,

A handwritten signature in black ink, appearing to read "Franklin Cooper-Nurse". The signature is fluid and cursive, with the first name "Franklin" being the most prominent.

Franklin Cooper-Nurse  
Audit Supervisor

Enclosure: First Page of the Notice of Appeal – OPA-PA-12-015

Cc: Mr. Darren Gutierrez, Owner, G-Crew Maintenance



**RECEIVED**  
OFFICE OF PUBLIC ACCOUNTABILITY  
PROCUREMENT APPEALS

**Appendix A: Notice of Appeal Form  
PROCUREMENT APPEAL**

DATE: 09/27/12  
TIME: 3:42  AM  PM BY: JB  
FILE NO OPA-PA: 12-015

**PART I- To be completed by OPA**

In the Appeal of \_\_\_\_\_ )  
 ) **NOTICE OF APPEAL**  
 )  
(Name of Company), APPELLANT )  
 ) Docket No. OPA-PA \_\_\_\_\_  
 )  
 )

**PART II- Appellant Information**

Name: Darren Gutierrez  
Mailing Address: P.O Box 1724  
Hagatna Guam, 96932  
Business Address: "  
"  
Email Address: gcrewguam@gmail.com  
Daytime Contact No: 888-5271  
Fax No.: 477-5271

**PART III- Appeal Information**

A) Purchasing Agency: Guam Visitors Bureau  
B) Identification/Number of Procurement, Solicitation, or Contract: IFB-2012-601  
C) Decision being appealed was made on 9/17/2012 (date) by:  
 Chief Procurement Officer  Director of Public Works  Head of Purchasing Agency

*Note: You must serve the Agency checked here with a copy of this Appeal within 24 hours of filing.*

D) Appeal is made from:  
(Please select one and attach a copy of the Decision to this form)  
 Decision on Protest of Method, Solicitation or Award  
 Decision on Debarment or Suspension  
 Decision on Contract or Breach of Contract Controversy  
(Excluding claims of money owed to or by the government)  
 Determination on Award not Stayed Pending Protest or Appeal  
(Agency decision that award pending protest or appeal was necessary to protect the substantial interests of the government of Guam)