



# GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)

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CLAUDIA S. ACFALLE  
Chief Procurement Officer

DAVID M. CRUZ, Jr.  
Assistant Chief Procurement Officer

December 07, 2020

## ADDENDUM #2

Reference: Procurement Appeal, OPA-PA-20-008  
Procurement Record

The attachments are part of the "Market Research" document that was inadvertently missed during the compilation of the procurement records (reference Addendum dated December 3, 2020. Please attach to the one (1) page "Market Research" document and insert to Item No. 10. Copy of Other Correspondence.

CLAUDIA S. ACFALLE

### Attachments:

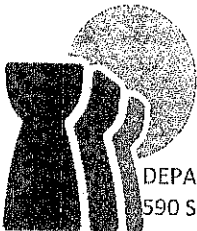
Email correspondence referenced to "Market Research"

RECEIVED  
OFFICE OF PUBLIC ACCOUNTABILITY  
PROCUREMENT APPEALS

DATE: 12/07/2020

TIME: 1:22 CIAM EPM BY: T.B.

FILE NO OPA-PA: 20-008



DEPARTMENT OF ADMINISTRATION, P.O. BOX 884 HAGATNA, GU 96932  
590 SOUTH MARINE CORPS DRIVE, ITC BUILDING, SUITE 219, TAMUNING, GU 96913

COMMITTED TO EXCELLENCE

## Charleen Evangelista

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**From:** Lej Teodosio <cgmanager@stguam.com>  
**Sent:** Friday, August 07, 2020 12:10 PM  
**To:** Charleen Evangelista  
**Subject:** Re: Market Research  
**Attachments:** ST CORPORATION\_MARKET RESEARCH FOR OFFICE SUPPLIES.pdf

**Categories:** Orange category

Hi Charleen,

Please see attached file for your office supplies reference. I will call you after lunch to discuss the custodial/janitorial supplies.

Kindly confirm receipt. Thank you.

Regards,  
Lej

On Fri, May 1, 2020 at 11:29 AM Charleen Evangelista <[Charleen.Evangelista@gsadoa.guam.gov](mailto:Charleen.Evangelista@gsadoa.guam.gov)> wrote:  
Good Morning,

I am conducting a Market Research on the list above. Would you kindly view listing and provide feedback.

Thank you,  
Charleen Evangelista  
Storekeeper I  
General Services Agency  
Department of Administration  
Government of Guam  
Telephone: (671) 475-1707/475-1720  
Fax: (671) 472-4217/475-1727

*Have a blessed day!*

*Best Regards,*

*Lej Teodosio*

Sales & Marketing Manager  
Consumer Goods Division

**ST CORPORATION GUAM**

**Mailing Address:** P.O. Box 12699

Tamuning, Guam USA 96931

**Location:** 147 Frank G. Benavente St.

South Barrigada, Guam USA 96913

**Phone: (671) 637-7101 ext. 220**

**Fax: (671) 637-7175**

**Mobile: (671) 488-5337**

| ITEM NO. | DESCRIPTION   | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|---|-----|--------------------|-----------------|
| 1.1      | Battery, AA Energy Alkal<br>2/PG, 432/Cs<br>S613500883<br>Brand: <u>Energizer EQ1BP2</u> AA 2/PK, 200 PKG/CASE<br>Date of Delivery: _____   | PG  | \$ <u>1.90</u>     | \$ _____        |
| 2.1      | Battery, AAA Energy Alkal<br>2/PG, 144/Cs<br>S613500814<br>Brand: <u>Energizer EQ2BP2</u> AAA 2/PK, 200 PKG/CASE<br>Date of Delivery: _____ | PG  | \$ <u>1.90</u>     | \$ _____        |
| 3.1      | Battery, C Energy Alkal<br>2/PG, 72/Cs<br>S613500884<br>Brand: <u>Energizer EQ3BP2</u> C 2/PK, 108 PKG/CASE<br>Date of Delivery: _____      | PG  | \$ <u>2.74</u>     | \$ _____        |
| 4.1      | Battery, D Energy Alkal<br>2/PG, 72/Cs<br>S613500003<br>Brand: <u>Energizer EQ5BP2</u> D 2/PK, 72 PKG/CASE<br>Date of Delivery: _____       | PG  | \$ <u>3.03</u>     | \$ _____        |
| 5.1      | Battery, 6V SpringTop Super H/D<br>S613500009<br>Brand: <u>Eveready 1209PW1</u> 6V 1/PK, 36/CASE<br>Date of Delivery: _____                 | EA  | \$ <u>4.60</u>     | \$ _____        |
| 6.1      | Binder View 1-1/2" Blk 12/Bx<br>S751001200<br>Brand: _____<br>Date of Delivery: _____   | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 7.1      | Binder View 1-1/2" R Blu 12/Bx<br>S751001040<br>Brand: _____<br>Date of Delivery: _____   | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 8.1      | Binder View 1/2" Black 12/Bx<br>S751001202<br>Brand: _____<br>Date of Delivery: _____   | EA  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION   | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|---|-----|--------------------|-----------------|
| 9.1      | Binder View 1" Black 12/Bx<br>S751000001<br>Brand: _____<br>Date of Delivery: _____ | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 10.1     | Binder View 1" Blue 12/Bx<br>S751001039<br>Brand: _____<br>Date of Delivery: _____  | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 11.1     | Binder View 2" Blk 12/Bx<br>S751000391<br>Brand: _____<br>Date of Delivery: _____   | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 12.1     | Binder View 2" Blue 12/Bx<br>S751000469<br>Brand: _____<br>Date of Delivery: _____  | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 13.1     | Binder View 2" White 12/Bx<br>S751001196<br>Brand: _____<br>Date of Delivery: _____ | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 14.1     | Binder View 3" Black 12/Bx<br>S751001203<br>Brand: _____<br>Date of Delivery: _____ | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 15.1     | Binder View 3" Blue 12/Bx<br>S751001199<br>Brand: _____<br>Date of Delivery: _____  | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 16.1     | Binder View 3" White 12/Bx<br>S751001258<br>Brand: _____<br>Date of Delivery: _____ | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 17.1     | Clip Standard # 1, 100/Bx<br>S751000052<br>Brand: _____<br>Date of Delivery: _____  | BX  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 18.1     | CLIP, 1/4" MINI BLACK<br>12/Bx, #990<br>S751001193<br>Brand: _____<br>Date of Delivery: _____    | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 19.1     | CLIP, DBL. MINI ASSORTED<br>COLOR #310<br>S751001250<br>Brand: _____<br>Date of Delivery: _____  | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 20.1     | CLIP, DBL, 1-1/2" X 5x8<br>ASSORTED MED<br>S751001249<br>Brand: _____<br>Date of Delivery: _____ | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 21.1     | CLIP, DBL, 1/2" X 3x8<br>ASSORTED SM<br>S751001248<br>Brand: _____<br>Date of Delivery: _____    | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 22.1     | CLIP, DBL 2"<br>ASSORTED LG. 12/BX<br>S751001251<br>Brand: _____<br>Date of Delivery: _____      | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 23.1     | CLIPBOARD LEGAL SIZE WOOD<br>S752000004<br>Brand: _____<br>Date of Delivery: _____               | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 24.1     | CLIPBOARD LETTER SIZE WOOD<br>12/CS<br>S751000006<br>Brand: _____<br>Date of Delivery: _____     | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 25.1     | COMPUTER MOUSE PADS<br>WRIST ERGO<br>S704501011<br>Brand: _____<br>Date of Delivery: _____       | PD  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 26.1     | COMPUTER STACKABLE TRAYS<br>SMOKE<br>S752000304<br>Brand: _____<br>Date of Delivery: _____       | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 27.1     | CONST PAPER 12" X 18" D BLUE<br>50/PG<br>S753000690<br>Brand: _____<br>Date of Delivery: _____   | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 28.1     | CONST PAPER 36" X 1000' BROWN<br>50/PG<br>S753001172<br>Brand: _____<br>Date of Delivery: _____  | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 29.1     | CONST PAPER 36" X 1000' DBLUE<br>50/PG<br>S753001170<br>Brand: _____<br>Date of Delivery: _____  | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 30.1     | CONST PAPER 36" X 1000' GREEN<br>50/PG<br>S753001173<br>Brand: _____<br>Date of Delivery: _____  | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 31.1     | CONST PAPER 36" X 1000' LBLUE<br>50/PG<br>S753001171<br>Brand: _____<br>Date of Delivery: _____  | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 32.1     | CONST PAPER 36" X 1000' ORANGE<br>50/PG<br>S753001174<br>Brand: _____<br>Date of Delivery: _____ | RL  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 33.1     | CONST PAPER 36" X 1000' PINK<br>50/PG<br>S753001175<br>Brand: _____<br>Date of Delivery: _____   | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 34.1     | CONST PAPER 36" X 1000' RED<br>50/PG<br>S753001176<br>Brand: _____<br>Date of Delivery: _____    | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 35.1     | CONST PAPER 36" X 1000' WHITE<br>50/PG<br>S753001177<br>Brand: _____<br>Date of Delivery: _____  | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 36.1     | CONST PAPER 36" X 1000' YELLOW<br>50/PG<br>S753001178<br>Brand: _____<br>Date of Delivery: _____ | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 37.1     | CONST PAPER 12" X 18" BROWN<br>50/PG<br>S7530000691<br>Brand: _____<br>Date of Delivery: _____   | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 38.1     | CONST PAPER 12" X 18" ORANGE<br>50/PG<br>S753000695<br>Brand: _____<br>Date of Delivery: _____   | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 39.1     | CONST PAPER 12" X 18" PINK<br>50/PG<br>S753000694<br>Brand: _____<br>Date of Delivery: _____     | PKG | \$ <u>NO QUOTE</u> | \$ _____        |



| ITEM NO. | DESCRIPTION   | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|---|-----|--------------------|-----------------|
| 40.1     | CONST PAPER 12" X 18" RED<br>50/PK<br>S753000692<br>Brand: _____<br>Date of Delivery: _____       | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 41.1     | CONST PAPER 12" X 18" WHITE<br>50/PK<br>S753000697<br>Brand: _____<br>Date of Delivery: _____     | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 42.1     | CONST PAPER 12" X 18" YELLOW<br>50/PK<br>S753000696<br>Brand: _____<br>Date of Delivery: _____    | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 43.1     | COPY HOLDER STAND DELUXE<br>LEGAL SIZE<br>S751001270<br>Brand: _____<br>Date of Delivery: _____   | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 44.1     | DISC, CD BLANK<br>S583500595<br>Brand: _____<br>Date of Delivery: _____                           | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 45.1     | DISPENSER, TAPE 1-1/2 500 MOD<br>S752000060<br>Brand: _____<br>Date of Delivery: _____            | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 46.1     | DISPENSER, TAPE UP TO 1" 3M<br>C-25<br>S752000433<br>Brand: _____<br>Date of Delivery: _____      | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 47.1     | ENVELOPE WHITE # 10<br>SELF/S PLN 500/BX<br>S753000811<br>Brand: _____<br>Date of Delivery: _____ | EA  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 48.1     | ENVELOPE WINDOW # 10<br>SELF/S WHITE 500/BX<br>S753000810<br>Brand: _____<br>Date of Delivery: _____ | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 49.1     | ENVELOPE 9X12<br>OPN/KRA 250/BX CAT.<br>S753000087<br>Brand: _____<br>Date of Delivery: _____        | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 50.1     | ENVEL. 10"X13"INTER-DEPT./MESS<br>S753009839<br>Brand: _____<br>Date of Delivery: _____              | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 51.1     | FASTENER W/BASE 2"<br>S751000136<br>Brand: _____<br>Date of Delivery: _____                          | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 52.1     | FLAG, GUAM, 5X8 DOUBLE SIDED NYLON<br>S8834500775<br>Brand: _____<br>Date of Delivery: _____         | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 53.1     | FLAG, US, 4x6 DOUBLE SIDED NYLON<br>S834500774<br>Brand: _____<br>Date of Delivery: _____            | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 54.1     | FLAG, US, 5X8 DOUBLE SIDED NYLON<br>S834500776<br>Brand: _____<br>Date of Delivery: _____            | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 55.1     | FLAG GUAM, 3X5 DOUBLE SIDED NYLON<br>S834500739<br>Brand: _____<br>Date of Delivery: _____           | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 56.1     | FLAG GUAM, 4X6 DOUBLE SIDED NYLON<br>S834500006<br>Brand: _____<br>Date of Delivery: _____           | EA  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 57.1     | FLAG US, 3X5 DOUBLE SIDED NYLON<br>S834500740<br>Brand: _____<br>Date of Delivery: _____           | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 58.1     | FLASH DRIVE 16GB<br>S752001200<br>Brand: _____<br>Date of Delivery: _____                          | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 59.1     | FLASH DRIVE 8GB<br>S752001199<br>Brand: _____<br>Date of Delivery: _____                           | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 60.1     | FLASH DRIVE 32GB<br>S752001201<br>Brand: _____<br>Date of Delivery: _____                          | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 61.1     | FOLDER LEG PRESBRD<br>STR CUT GRN/25 BX<br>S751000379<br>Brand: _____<br>Date of Delivery: _____   | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 62.1     | FOLDER LEG PRESBRD<br>2 DIV/GRY 10 BX<br>S751000998<br>Brand: _____<br>Date of Delivery: _____     | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 63.1     | FOLDER LEG PRESBRD<br>1/5 MTL GRN/25 BX<br>S751000376<br>Brand: _____<br>Date of Delivery: _____   | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 64.1     | FOLDER LEG MANILA 2 PLI<br>END TAB 100/BX<br>S751001125<br>Brand: _____<br>Date of Delivery: _____ | BX  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION   | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|---|-----|--------------------|-----------------|
| 65.1     | FOLDER LETTER PRESBRD<br>2 DIV/6 SEC BRK-RED/10 BX<br>S751001268<br>Brand: _____<br>Date of Delivery: _____ | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 66.1     | FOLDER LETTER PRESSBOARD<br>STR CUT GRN 25/BX<br>S751000911<br>Brand: _____<br>Date of Delivery: _____      | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 67.1     | FOLDER LEG BLUE 100/BX<br>S751000937<br>Brand: _____<br>Date of Delivery: _____                             | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 68.1     | FOLDER LEG ORANGE 100/BX<br>S751000938<br>Brand: _____<br>Date of Delivery: _____                           | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 69.1     | FOLDER LEG GRAY 100/BX<br>S751001127<br>Brand: _____<br>Date of Delivery: _____                             | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 70.1     | FOLDER LEG EXPD POCKET 21 A-Z<br>S751001016<br>Brand: _____<br>Date of Delivery: _____                      | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 71.1     | FOLDER LEG MANILA<br>1/5 CUT 100/BX<br>S751000127<br>Brand: _____<br>Date of Delivery: _____                | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 72.1     | FOLDER LTR BLUE<br>100/BX<br>S751000935<br>Brand: _____<br>Date of Delivery: _____                          | BX  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION   | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|---|-----|--------------------|-----------------|
| 73.1     | FOLDER LTR GOLDENROD<br>100/BX<br>S751000933<br>Brand: _____<br>Date of Delivery: _____           | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 74.1     | FOLDER LTR GRAY<br>100/BX<br>S751000936<br>Brand: _____<br>Date of Delivery: _____                | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 75.1     | FOLDER LTR MANILA<br>1/3 CUT 100/BX<br>S751000128<br>Brand: _____<br>Date of Delivery: _____      | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 76.1     | FOLDER LEG PRESSBOARD<br>2 DIV RED 10/BX<br>S751000621<br>Brand: _____<br>Date of Delivery: _____ | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 77.1     | FOLD LTR MANILA 1" EXPD POCKET<br>50/BX<br>S751000129<br>Brand: _____<br>Date of Delivery: _____  | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 78.1     | HI - LITER, YELLOW<br>12/EA/DZ<br>S751001254<br>Brand: _____<br>Date of Delivery: _____           | DZ  | \$ <u>NO QUOTE</u> | \$ _____        |
| 79.1     | HI - LITER, GREEN<br>12/EA/DZ<br>S751001255<br>Brand: _____<br>Date of Delivery: _____            | DZ  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION   | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|---|-----|--------------------|-----------------|
| 80.1     | INK ROLL ON STAMP PAD<br>4 X 6, BLACK<br>S751000821<br>Brand: _____<br>Date of Delivery: _____    | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 81.1     | INK ROLL ON STAMP PAD<br>4 X 6, BLUE<br>S751000623<br>Brand: _____<br>Date of Delivery: _____     | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 82.1     | INK ROLL ON STAMP PAD<br>4 X 6, RED<br>S751000687<br>Brand: _____<br>Date of Delivery: _____      | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 83.1     | LABEL FOLDER SELF-ADH BLUE<br>S753000117<br>Brand: _____<br>Date of Delivery: _____               | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 84.1     | LABEL FOLDER SELF-ADH GREEN<br>S753000115<br>Brand: _____<br>Date of Delivery: _____              | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 85.1     | LABEL FOLDER SELF-ADH ORANGE<br>S753000118<br>Brand: _____<br>Date of Delivery: _____             | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 86.1     | LABEL FOLDER SELF-ADH YELLOW<br>S753000412<br>Brand: _____<br>Date of Delivery: _____             | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 87.1     | LABEL FOLDER SELF-ADH WHITE<br>1 1/2 X 4<br>S753000498<br>Brand: _____<br>Date of Delivery: _____ | BX  | \$ <u>NO QUOTE</u> | \$ _____        |

|      |   |    |                    |          |
|------|---|----|--------------------|----------|
| 88.1 | LTO ULTRIUM -4 DATA TAPE MEDIA<br>S704501093<br>Brand: _____<br>Date of Delivery: _____   | EA | \$ <u>NO QUOTE</u> | \$ _____ |
| 89.1 | LTO ULTRIUM -6 DATA TAPE MEDIA<br>S753001094<br>Brand: _____<br>Date of Delivery: _____   | EA | \$ <u>NO QUOTE</u> | \$ _____ |
| 90.1 | MARKER, CHISEL BLACK N60/700<br>S751001262<br>Brand: _____<br>Date of Delivery: _____     | DZ | \$ <u>NO QUOTE</u> | \$ _____ |
| 91.1 | MARKER, CHISEL BLUE N60/7000<br>S751000198<br>Brand: _____<br>Date of Delivery: _____     | DZ | \$ <u>NO QUOTE</u> | \$ _____ |
| 92.1 | MARKER, CHISEL RED N60/7000<br>S751000199<br>Brand: _____<br>Date of Delivery: _____      | DZ | \$ <u>NO QUOTE</u> | \$ _____ |
| 93.1 | MARKER, WHITEBOARD, 6/PK VARIOUS<br>S752001203<br>Brand: _____<br>Date of Delivery: _____ | PG | \$ <u>NO QUOTE</u> | \$ _____ |
| 94.1 | MECH. LEAD PENCIL .5MM<br>S751000247<br>Brand: _____<br>Date of Delivery: _____           | EA | \$ <u>NO QUOTE</u> | \$ _____ |
| 95.1 | MECH. LEAD PENCIL .7MM<br>S751001269<br>Brand: _____<br>Date of Delivery: _____           | EA | \$ <u>NO QUOTE</u> | \$ _____ |
| 96.1 | MOISTENER SORTKWIK (SML)<br>S752001202<br>Brand: _____<br>Date of Delivery: _____         | EA | \$ <u>NO QUOTE</u> | \$ _____ |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 97.1     | PAD RULED 5"X8" CANARY<br>12 PDS/PG<br>S753000474<br>Brand: _____<br>Date of Delivery: _____ | PG  | \$ <u>NO QUOTE</u> | \$ _____        |
| 98.1     | PAD RULED LEG CANARY<br>12 PDS/PG<br>S753000241<br>Brand: _____<br>Date of Delivery: _____   | PG  | \$ <u>NO QUOTE</u> | \$ _____        |
| 99.1     | PAD RULED LEG WHITE<br>12 PDS/PG<br>S753000244<br>Brand: _____<br>Date of Delivery: _____    | PG  | \$ <u>NO QUOTE</u> | \$ _____        |
| 100.1    | PAD RULED LTR WHITE<br>12 PDS/PG<br>S753000243<br>Brand: _____<br>Date of Delivery: _____    | PG  | \$ <u>NO QUOTE</u> | \$ _____        |
| 101.1    | PAD RULED 5"X8" WHITE<br>12 PDS/PG<br>S753000885<br>Brand: _____<br>Date of Delivery: _____  | PG  | \$ <u>NO QUOTE</u> | \$ _____        |
| 102.1    | PAD STENO 6"X9"<br>80 SHT/12 PD/PG<br>S753000285<br>Brand: _____<br>Date of Delivery: _____  | PG  | \$ <u>NO QUOTE</u> | \$ _____        |
| 103.1    | PAPERCOPY 8 1/2X11<br>10 RM/CS<br>S753000809<br>Brand: _____<br>Date of Delivery: _____      | RM  | \$ <u>NO QUOTE</u> | \$ _____        |



| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 104.1    | PEN, MECH, LEAD .5MM<br>TUBE REFILL<br>S751000443<br>Brand: _____<br>Date of Delivery: _____ | TU  | \$ <u>NO QUOTE</u> | \$ _____        |
| 105.1    | PEN, TRANSLUCENT BLACK<br>S751001267<br>Brand: _____<br>Date of Delivery: _____              | DZ  | \$ <u>NO QUOTE</u> | \$ _____        |
| 106.1    | PEN, TRANSLUCENT BLUE<br>S751001266<br>Brand: _____<br>Date of Delivery: _____               | DZ  | \$ <u>NO QUOTE</u> | \$ _____        |
| 107.1    | PEN, BALL POINT BLUE<br>12/BX<br>S752001195<br>Brand: _____<br>Date of Delivery: _____       | DZ  | \$ <u>NO QUOTE</u> | \$ _____        |
| 108.1    | PENCIL COLOR 12/BOX<br>S752001205<br>Brand: _____<br>Date of Delivery: _____                 | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 109.1    | PENCIL SHARPENER, ELECTRIC<br>S752000500<br>Brand: _____<br>Date of Delivery: _____          | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 110.1    | PENCIL SHARPENER, MANUAL<br>S752001207<br>Brand: _____<br>Date of Delivery: _____            | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 111.1    | PENCIL, WOOD # 2 AMERICAN<br>S751000246<br>Brand: _____<br>Date of Delivery: _____           | DZ  | \$ <u>NO QUOTE</u> | \$ _____        |
| 112.1    | PERFORATOR PAPER, 2 HOLE<br>S752001208<br>Brand: _____<br>Date of Delivery: _____            | EA  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 113.1    | PERFORATOR PAPER, 3 HOLE<br>S752000273<br>Brand: _____<br>Date of Delivery: _____      | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 114.1    | PORTFOLIO D/PKT BLUE 25/BX<br>S75100089<br>Brand: _____<br>Date of Delivery: _____     | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 115.1    | PORTFOLIO D/PKT GREEN 25/BX<br>S751000587<br>Brand: _____<br>Date of Delivery: _____   | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 116.1    | PORTFOLIO D/PKT ORANGE 25/BX<br>S651500002<br>Brand: _____<br>Date of Delivery: _____  | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 117.1    | PORTFOLIO D/PKT RED 25/BX<br>S751000860<br>Brand: _____<br>Date of Delivery: _____     | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 118.1    | PORTFOLIO D/PKT YELLOW 25/BX<br>S751000862<br>Brand: _____<br>Date of Delivery: _____  | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 119.1    | POST IT FLAGS (PLAIN COLOR)<br>S651500002<br>Brand: _____<br>Date of Delivery: _____   | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 120.1    | POST IT FLAGS (SIGN HERE)<br>S751001264<br>Brand: _____<br>Date of Delivery: _____     | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 121.1    | POST IT NOTE, 3" X 5", YELLOW<br>S751001100<br>Brand: _____<br>Date of Delivery: _____ | PKG | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 122.1    | POST IT NOTE, 3 X 3, CANARY YELLOW<br>S651500001<br>Brand: _____<br>Date of Delivery: _____            | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 123.1    | POST IT NOTE, 2" X 3", 656 YELLOW<br>12/PK/PD<br>S751001101<br>Brand: _____<br>Date of Delivery: _____ | PKG | \$ <u>NO QUOTE</u> | \$ _____        |
| 124.1    | RECORD BOOK LEG<br>W/OUT INDEX 500 PGS<br>S753000017<br>Brand: _____<br>Date of Delivery: _____        | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 124.1    | RUBBER BAND #64<br>1/4/LB/PK, 4 PK/BD<br>S751000793<br>Brand: _____<br>Date of Delivery: _____         | BD  | \$ <u>NO QUOTE</u> | \$ _____        |
| 125.1    | RUBBER BAND #1171<br>1/4/LB/PK, 4 PK/BD<br>S751001256<br>Brand: _____<br>Date of Delivery: _____       | BD  | \$ <u>NO QUOTE</u> | \$ _____        |
| 126.1    | RUBBER BAND #16<br>1/4/LB/PK, 4 PK/BD<br>S751000015<br>Brand: _____<br>Date of Delivery: _____         | BD  | \$ <u>NO QUOTE</u> | \$ _____        |
| 127.1    | RUBBER BAND #18<br>1/4/LB/PK, 4 PK/BD<br>S751000403<br>Brand: _____<br>Date of Delivery: _____         | BD  | \$ <u>NO QUOTE</u> | \$ _____        |
| 128.1    | RUBBER BAND #32<br>1/4/LB/PK, 4 PK/BD<br>S751000287<br>Brand: _____<br>Date of Delivery: _____         | BD  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 129.1    | RUBBER BAND #33<br>1/4/LB/PK, 4 PK/BD<br>S751000014<br>Brand: _____<br>Date of Delivery: _____ | BD  | \$ <u>NO QUOTE</u> | \$ _____        |
| 130.1    | RULER TRANSPARENT 12"<br>S752000303<br>Brand: _____<br>Date of Delivery: _____                 | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 131.1    | RULER TRANSPARENT 18"<br>S752000306<br>Brand: _____<br>Date of Delivery: _____                 | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 132.1    | SCISSORS PLASTIC HDL 8'<br>S511000029<br>Brand: _____<br>Date of Delivery: _____               | PR  | \$ <u>NO QUOTE</u> | \$ _____        |
| 133.1    | SIDETABS SELF-STICK 7/16"X1 AL<br>S752001261<br>Brand: _____<br>Date of Delivery: _____        | PG  | \$ <u>NO QUOTE</u> | \$ _____        |
| 134.1    | SIDETABS SELF-STICK 7/16" N<br>S752001260<br>Brand: _____<br>Date of Delivery: _____           | PG  | \$ <u>NO QUOTE</u> | \$ _____        |
| 135.1    | STACKABLE TRAY SMOKE LEGAL<br>S752000343<br>Brand: _____<br>Date of Delivery: _____            | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 136.1    | STACKABLE TRAY SMOKE LETTER<br>S752000304<br>Brand: _____<br>Date of Delivery: _____           | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 137.1    | STAMP PAD BLUE SMALL<br>S751001240<br>Brand: _____<br>Date of Delivery: _____                  | EA  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 138.1    | STAMP PAD RED SMALL<br>S751001241<br>Brand: _____<br>Date of Delivery: _____             | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 139.1    | STAMPER INK REFILL<br>10 CC/RED<br>S751000816<br>Brand: _____<br>Date of Delivery: _____ | BT  | \$ <u>NO QUOTE</u> | \$ _____        |
| 140.1    | STAMPER RUBBER "CANCELLED"<br>S752000575<br>Brand: _____<br>Date of Delivery: _____      | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 141.1    | STAMPER RUBBER "CONFIDENTIAL"<br>S752000577<br>Brand: _____<br>Date of Delivery: _____   | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 142.1    | STAMPER RUBBER "COPY"<br>S752000576<br>Brand: _____<br>Date of Delivery: _____           | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 143.1    | STAMPER RUBBER "DRAFT"<br>S752001128<br>Brand: _____<br>Date of Delivery: _____          | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 144.1    | STAMPER RUBBER "FILE"<br>S752001129<br>Brand: _____<br>Date of Delivery: _____           | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 145.1    | STAMPER RUBBER "ORIGINAL"<br>S752000578<br>Brand: _____<br>Date of Delivery: _____       | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 146.1    | STAMPER RUBBER "PRIORITY"<br>S752000580<br>Brand: _____<br>Date of Delivery: _____       | EA  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION   | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|---|-----|--------------------|-----------------|
| 147.1    | STAMPER RUBBER "RECEIVED"<br>S752000579<br>Brand: _____<br>Date of Delivery: _____            | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 148.1    | STAMPER RUBBER "URGENT"<br>S752000581<br>Brand: _____<br>Date of Delivery: _____              | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 149.1    | STAPLE REMOVER W/HANDLE<br>S752001194<br>Brand: _____<br>Date of Delivery: _____              | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 150.1    | STAPLER SWL 800 SWINGLINE<br>S752000395<br>Brand: _____<br>Date of Delivery: _____            | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 151.1    | STAPLER DESK 6-1/2<br>310D/550 BLACK<br>S752000316<br>Brand: _____<br>Date of Delivery: _____ | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 152.1    | STAPLES STANDARD SIZE 5000/BX<br>S752000275<br>Brand: _____<br>Date of Delivery: _____        | BX  | \$ <u>NO QUOTE</u> | \$ _____        |
| 153.1    | TAPE BLACK 3/4X66", ELECTRICAL<br>S597000001<br>Brand: _____<br>Date of Delivery: _____       | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 154.1    | TAPE CALCULATOR 2-1/4"<br>S753000058<br>Brand: _____<br>Date of Delivery: _____               | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 155.1    | TAPE CORRECTION 5MM X 6M 2WAY<br>S751001252<br>Brand: _____<br>Date of Delivery: _____        | EA  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 156.1    | TAPE DISP. COMP. TO 3/4" X 36 YDS<br>S751001206<br>Brand: _____<br>Date of Delivery: _____   | EA  | \$ <u>NO QUOTE</u> | \$ _____        |
| 157.1    | TAPE MASKING 3M 1" X 60 YDS 234<br>S751000346<br>Brand: _____<br>Date of Delivery: _____     | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 158.1    | TAPE MASKING 3M 2" X 60 YDS 234<br>S751000348<br>Brand: _____<br>Date of Delivery: _____     | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 159.1    | TAPE MASKING 3M 3/4 X 60 YDS 234<br>S751000345<br>Brand: _____<br>Date of Delivery: _____    | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 160.1    | TAPE TRANSPARENT 600 1/2 X 36 CLEAR<br>S751000523<br>Brand: _____<br>Date of Delivery: _____ | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 161.1    | TAPE TRANSPARENT 3/4 x 36 YDS MAGIC<br>S751001239<br>Brand: _____<br>Date of Delivery: _____ | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 162.1    | TAPE FILAMENT 1-1/2 X 60 YDS 3M893<br>S751000322<br>Brand: _____<br>Date of Delivery: _____  | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 163.1    | TAPE FILAMENT 1" X 60 YDS 3M 893<br>S751000319<br>Brand: _____<br>Date of Delivery: _____    | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 164.1    | TAPE MASKING 3M 1-1/2 X 60 YDS 234<br>S751000347<br>Brand: _____<br>Date of Delivery: _____  | RL  | \$ <u>NO QUOTE</u> | \$ _____        |

| ITEM NO. | DESCRIPTION  | UOM | UNIT PRICE         | PRICE EXTENSION |
|----------|--|-----|--------------------|-----------------|
| 165.1    | TAPE PACKING & SEALING 2" BEIGE/CLEAR<br>S751001134<br>Brand: _____<br>Date of Delivery: _____ | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 166.1    | TAPE TRANSPARENT 600 1"X72 CLEAR<br>S751000353<br>Brand: _____<br>Date of Delivery: _____      | RL  | \$ <u>NO QUOTE</u> | \$ _____        |
| 167.1    | TAPE TRANSPARENT 810 1"X72 MAGIC<br>S751000321<br>Brand: _____<br>Date of Delivery: _____      | RL  | \$ <u>NO QUOTE</u> | \$ _____        |