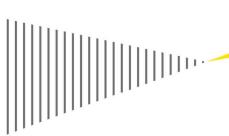
## Financial Statements

# **Guam Museum Foundation, Inc.**

Years ended December 31, 2013 and 2012 with Report of Independent Auditors





# **Financial Statements**

Years ended December 31, 2013 and 2012

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## Report of Independent Auditors

The Board of Directors
Guam Museum Foundation, Inc.

We have audited the accompanying financial statements of the Guam Museum Foundation, Inc. (the Foundation), which comprise the statements of financial position as of December 31, 2013 and 2012, and the related statements of activities, and cash flows for the years then ended and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in conformity with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Guam Museum Foundation, Inc. as of December 31, 2013 and 2012, and the changes in its net position and its cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

#### **Restriction on Use**

This report is intended solely for the information and use of the board of directors and the management of the Guam Museum Foundation, Inc., and is not intended to be and should not be used by anyone other than these specified parties.

Ernot + Young LLP

May 19, 2014

# Statements of Financial Position

	December 31, 2013 2012	
Assets Cash Accounts receivable (Note 2)	\$ 5,342 26,454	\$11,281 6,633
Total assets	\$ <u>31,796</u>	\$ <u>17,914</u>
Liabilities and Net Position Accounts payable Accrued expenses	\$23,198 	\$ 7,985 
Total liabilities	33,071	7,985
Net position - unrestricted	( <u>1,275</u> )	9,929
Total liabilities and net position	\$ <u>31,796</u>	\$ <u>17,914</u>

# Statements of Activities

	Year ended D	Year ended December 31,	
	<u>2013</u>	2012	
Revenue and support:			
Admissions	\$ 155,415	\$158,914	
Grants (Note 2)	20,000	10,000	
Rental - Hall of Governors	6,680	4,450	
Fundraising activities	5,540	9,000	
Corporate contributions	5,401	28,424	
Other	2,085	1,833	
Souvenir sales	2,028	4,018	
Donations	1,235	2,143	
Total revenue and support	<u>198,384</u>	218,782	
Expenses:			
Program services:			
Grant projects (Note 2)	23,992		
Printing and reproduction	1,854	4,041	
Education/outreach projects		14,933	
Fundraising costs		9,028	
Total program services	25,846	28,002	
Support services:			
Payroll and employee benefits	88,563	103,852	
Commissions	56,170	40,637	
Contractual services	10,663	13,760	
Professional fees	7,853	4,955	
Special program	6,048		
Miscellaneous	6,085	2,813	
Supplies	4,307	5,276	
Repairs and maintenance	3,464	6,181	
Communication	589	2,373	
Total support services	<u>183,742</u>	179,847	
Total expenses	209,588	207,849	
Change in unrestricted net position	( 11,204)	10,933	
Unrestricted net position at beginning of year	9,929	(1,004)	
Unrestricted net position at end of year	\$( <u>1,275</u> )	\$ <u>9,929</u>	

# Statements of Cash Flows

	Year ended December 31,	
	<u>2013</u>	<u>2012</u>
Cash flows from operating activities:		
Receipts from admissions	\$ 137,622	\$157,299
Receipts from grants and donations	26,636	40,567
Receipts from fundraising activities	5,540	9,000
Receipts from lease and other income	8,765	6,283
Cash paid to employees	( 88,563)	(103,852)
Cash paid to vendors	( <u>95,939</u> )	(107,107)
Net cash (used in) provided by operating activities	( 5,939)	2,190
Cash at beginning of year	11,281	9,091
Cash at end of year	\$5,342	\$ <u>11,281</u>
Reconciliation of operating revenues net of operating expenses to net cash (used in) provided by operating activities:		
Change in unrestricted net position Changes in assets and liabilities:	\$( 11,204)	\$ 10,933
Accounts receivable	( 19,821)	( 5,633)
Accounts payable	15,213	( 3,110)
Accrued expenses	9,873	
Net cash (used in) provided by operating activities	\$( <u>5,939</u> )	\$ <u>2,190</u>

#### Notes to Financial Statements

Years Ended December 31, 2013 and 2012

#### 1. Organization and Summary of Significant Accounting Policies

### **Reporting Entity**

The Guam Museum Foundation, Inc. (the Foundation), a non-stock, non-profit corporation, was incorporated on January 16, 2006 under the laws of the Territory of Guam. The Foundation's primary purpose is to serve as the fund-raising arm of the Department of Chamorro Affairs for the proposed museum facility, and to oversee the continued development, design, construction and operation of the Guam Museum.

All functions and powers of the Foundation are vested in and exercised by and under the direction of the Board of Directors (the Board). The Board is composed of seven members selected in accordance with the Foundation's Articles of Incorporation. Five directors are elected from the membership of the Foundation, while the other two are selected and appointed by the Governor of Guam.

### **Basis of Accounting**

The accompanying financial statements are reported using the accrual basis of accounting in accordance with U.S. generally accepted accounting principles. Net position, revenues and expenses are classified based on the existence or absence of donor-imposed restrictions.

#### **Tax Exemption Status**

The Foundation is organized and operates exclusively for the advancement of charitable and educational purposes as provided within the meaning of Sections 170(c) and 501(c) (3) of the Internal Revenue Code and the corresponding provisions of the Guam Territorial Income Tax Law. The property, assets, profits, and net income of the Foundation are irrevocably dedicated to non-profit charitable and educational purposes.

### **Contributions**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support and increases those net asset classes. When a temporary restriction expires, temporarily restricted net position are reclassified to unrestricted net position and are reported in the statements of activities as net position released from restrictions.

### Notes to Financial Statements, continued

## 1. Organization and Summary of Significant Accounting Policies, continued

## **Revenue Recognition**

Revenues are recognized when the earnings process is complete or the actual services are rendered. Revenues consist of admission fees from the Latte of Freedom visitors, corporate contributions, grants, fundraising, lease revenue from the Hall of Governors, and other miscellaneous revenues.

#### Receivables

Receivables are reported in the statements of financial position at outstanding principal amounts adjusted for any allowance for doubtful accounts. Uncollectible accounts are written-off against any allowance for doubtful accounts or are charged to expense in the period the Foundation's management deems the accounts to be uncollectible.

#### **Net Position**

Net position represents the residual interest in the Foundation's assets after liabilities are deducted and consist of unrestricted net position.

Unrestricted net position represent resources primarily derived from admission fees, corporate contributions and donations. These resources are not subject to donor-imposed restrictions and can be used for any purpose.

#### **Subsequent Events**

Management has evaluated subsequent events through May 19, 2014, which is the date the financial statements were available to be issued.

#### 2. Grant Revenue

In September 2013, the U.S. Department of Agriculture approved the Foundation's request for a Rural Business Enterprise Grant in the amount of \$50,000. As of December 31, 2013, related grant project costs totaled \$23,992 as reported in the accompanying 2013 statement of activities. Accordingly, the Foundation recorded accounts receivable and grant revenue of \$20,000 which is recorded as a component of accounts receivable in the accompanying 2013 statement of financial position and as reported in the accompanying 2013 statement of activities, respectively.

The grant revenue amounts received are subject to audit and adjustment. If any expenditure is disallowed by the grantor agency as a result of such an audit, any claim for reimbursement to the grantor agencies would become a liability of the Foundation. In the opinion of management, all grant expenditures are in compliance with the terms of the grant agreements and applicable local and federal laws and regulations.