## Compliance and Internal Control

## **Antonio B. Won Pat International Airport Authority, Guam**

(A Component Unit of the Government of Guam)

Year ended September 30, 2016





## Reports on Compliance and Internal Control

Year ended September 30, 2016

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# Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Management and the Board of Directors Antonio B. Won Pat International Airport Authority, Guam

We have audited, in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Antonio B. Won Pat International Airport Authority, Guam (the Authority), a component unit of the Government of Guam, which comprise the statement of net position as of September 30, 2016, and the related statements of revenues, expenses and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 30, 2017.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist, that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs that we considered to be a significant deficiency identified as finding number 2016-001.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## The Authority's Response to Findings

The Authority's response to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The Authority's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ernst + Young LLP

January 30, 2017



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Report of Independent Auditors on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

Management and the Board of Directors Antonio B. Won Pat International Airport Authority, Guam

### Report on Compliance for Each Major Federal Program

We have audited the Antonio B. Won Pat International Airport Authority, Guam's (the Authority) compliance with the types of compliance requirements described in the US Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of the Authority's major federal programs for the year ended September 30, 2016. The Authority's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

## Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Authority's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Authority's compliance.

### Opinion on Each Major Federal Program

In our opinion, the Authority complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2016.

#### **Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance, and which is described in the accompanying schedule of findings and questioned costs as item 2016-002 for CFDA No. 97.U01 for the Checked Baggage Recapitalization Screening Construction Services Project related to the activities allowed or unallowed requirement. Our opinion on each major federal program is not modified with respect to these matters.

The Authority's response to the noncompliance finding identified in our audit is described in the accompanying management's response and corrective action plan. The Authority's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control Over Compliance**

Management of the Authority is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Authority's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs, as item 2016-002 for CFDA No. 97.U01 for the Checked Baggage Recapitalization Screening Construction Services Project related to the allowable cost requirement that we consider to be a significant deficiency.

The Authority's response to the internal control over compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs and corrective action plan. The Authority's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

## Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Authority as of and for the year ended September 30, 2016, and have issued our report thereon dated January 30, 2017, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Ernot + Young LLP

## Schedule of Expenditures of Federal Awards

Year ended September 30, 2016

Grantor/Federal Department Program Title	CFDA No.	Expenditures
U.S. Department of Transportation Airport Improvement Program	20.106	\$ 2,150,810
Total U.S. Department of Transportation		2,150,810
U.S. Department of Interior		
Economic, Social, and Political Development of the Territories	15.875	194,000
Total U.S. Department of Interior		194,000
U.S. Department of Homeland Security		
National Explosives Detection Canine		
Team Program	97.072	252,500
Law Enforcement Officer Reimbursement		
Agreement Program	97.090	137,777
Checked Baggage Recapitalization Screening		
Construction Services Project	97.U01	11,872,739
Total U.S. Department of Homeland Security		12,263,016
Total Federal Awards Expended		<b>\$</b> 14,607,826

See accompanying notes.

Notes to the Schedule of Expenditures of Federal Awards

For the Year Ended September 30, 2016

#### 1. General

The Antonio B. Won Pat International Airport Authority, Guam (the Authority), was created by Public Law 13-57 (as amended) as a component unit of the Government of Guam. The Authority receives federal awards directly from federal agencies.

The federal award program titles and Catalog of Federal Domestic Assistance (CFDA) numbers were obtained from the federal or pass-through grantor or the 2016 *Catalog of Federal Domestic Assistance*.

#### 2. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the Authority under programs of the federal government for the year ended September 30, 2016. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Because the Schedule presents only a selected portion of the operations of the Authority, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Authority.

### 3. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

#### Indirect Cost Allocation

The Authority has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance. The Authority does not receive any indirect cost allocation and no indirect costs were recorded against any federal program for the year ended September 30, 2016.

## Schedule of Findings and Questioned Costs

Year ended September 30, 2016

## **Section I - Summary of Auditor's Results**

## **Financial Statements**

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:			Unmodi	ified
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Internal control over financial reporting:				
Material weakness(es) identified?		Yes	X	No
Significant deficiency(ies) identified?	X	Yes		None reported
Noncompliance material to financial statements noted?		Yes	X	No
Federal Awards				
Internal control over major programs:				
Material weakness(es) identified?	-	Yes	X	No
Significant deficiency(ies) identified?	X	Yes		None reported
Type of auditor's report issued on compliance for major programs:			Unmodi	fied
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	X	Yes		No

## Schedule of Findings and Questioned Costs, continued

## Section I - Summary of Auditor's Results, continued

Identification of major federal programs:

CFDA Numbers	Name of Federal Program or Cluster
97.U01*	Other Transaction Agreement – Checked Baggage Recapitalization Screening Construction Services Project
* No CFDA number has been assigned.	
Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as low risk auditee?	

## Schedule of Findings and Questioned Costs, continued

## **Section II - Financial Statement Findings**

Finding No.: 2016-001 Financial Statement Close Process

### Criteria or specific requirement:

Internal controls should exist to ensure that accurate information is presented in the Schedule of Expenditures of Federal Awards (SEFA). The Authority is required, under the Uniform Guidance, to prepare its SEFA for the period covered by the Authority's financial statements, which must include the total of federal awards expended as determined by 2 CFR 200.502.

#### Condition:

On November 2016, management provided us with a SEFA to begin our audit procedures. On January 2017, management provided us with a revised SEFA that increased total grant expenditures by approximately \$1.1 million.

### Context:

The adjustment was identified by management during the course of our audit procedures.

#### Effect:

Grant receivable and expenditures were increased by a net amount of approximately \$1.1 million.

An increase of \$2 million in grant receivables and expenditures relate to the portion billed to the U.S. Transportation Security Administration (TSA) but is held as retainage until the completion of the underlying project funded by the grant.

A decrease of \$900 thousand in grant receivables and expenditures relate to previously recorded amounts that the Authority has subsequently decided to no longer request for reimbursement. The significance of the revision prompted us to revisit our planning and executed procedures related to our compliance testing over major federal programs.

#### Cause:

The entry prepared to record grant receivables and expenditures under CFDA 97.U01 did not include retainage billed to TSA. Management's review of the entry did not identify the error. Unfamiliarity with accounting for retainage features was the primary cause of the error.

## Schedule of Findings and Questioned Costs, continued

The decrease of \$900 thousand in grant receivables and expenditures is due to management's decision to no longer pursue reimbursement for fees related to change orders in an underlying construction contract. TSA requires the Authority to undergo a Change Order Approval Request (COAR) process for any changes not previously approved.

At the time of preparing the original SEFA, an approved COAR had not been obtained. However, since the Authority is still projected to incur approved, reimbursable costs greater than the federal award, the Authority has assessed that the benefit of pursuing the COAR for the \$900 thousand would not outweigh the cost.

## Recommendation:

The Authority should ensure that accountants assigned as part of the recording and review process are adequately trained to ensure that proper amounts are captured in the Authority's accounting system.

Views of responsible officials and planned corrective actions:

Management agrees. Please refer to the separate corrective action plan.

## Schedule of Findings and Questioned Costs, continued

## **Section III - Federal Award Findings and Questioned Costs**

Finding No.: 2016-002

Federal Agency: U.S. Department of Homeland Security CFDA No. and Title: 97.U01 Checked Baggage Recapitalization

Screening Construction Services Project

Award No.: HSTS04-13-H-CT1145

Area: Activities Allowed and Unallowed Questioned Cost: \$70,401 on CFDA No. 97.U01

## Criteria or specific requirement:

The Other Transaction Agreement states that TSA will determine allowable and allocable costs in accordance with OMB Circular A-87 and the Planning Guidelines and Design Standards (PGDS). According to the PGDS Section C.4 on Unallowable Costs "TSA does not allow costs for repair for any equipment the airport sponsor purchases or any equipment for which they are reimbursed."

#### Condition:

We performed further examination over compliance by testing subsequent collections of grant receivables recorded at fiscal year - end. One of the invoices used to support the outstanding balance included charges for a change order relating to repair costs that are unallowed by the PGDS.

### Questioned costs:

\$70,401 on CFDA No. 97.U01. This is the total of Change Order No. 007, which pertains to 2 separate incidents requiring replacement of damaged equipment.

## Context:

The total balance of the receivable subjected to our audit procedures amounted to \$3.4 million. One of the invoices provided included the questioned cost as a component of the invoice.

## Effect:

TSA disapproved the reimbursement request made by the Authority that included the aforementioned change orders. TSA instructed the Authority to claim the cost of the repair against their insurance provider.

#### Cause:

The Authority did not identify and exclude the unallowable portion of the invoices before submitting its request for reimbursement.

## Schedule of Findings and Questioned Costs, continued

## Recommendation:

Invoices should be reviewed in detail to ensure activities performed are allowable prior to inclusion in a request for reimbursement.

Views of responsible officials and planned corrective actions:

Management agrees. Please refer to the separate corrective action plan.