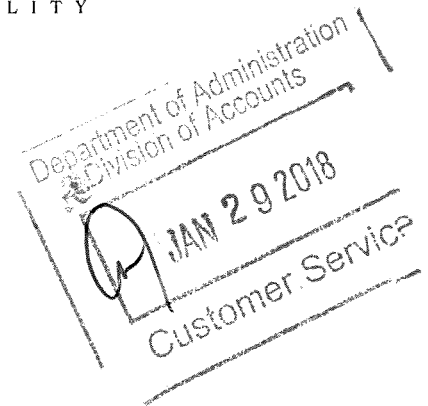


OFFICE OF PUBLIC ACCOUNTABILITY  
Doris Flores Brooks, CPA, CGFM  
Public Auditor



January 26, 2018

**MEMORANDUM**

TO: Director, Department of Administration  
FROM: Public Auditor, Office of Public Accountability  
RE: Registration of Government Contracts

Pursuant to 5 GCA, Chapter 22, Article 6 – Contracts, §22602, relative to any contract under which a payment may be made shall be submitted to the Department of Administration for filing, recording and registration, the Office of Public Accountability is submitting copies of contracts on the attached list.

Should you have any questions or need additional information, please contact Marisol Andrade, Administrative Services Officer, at (671) 475-0390 ext. 201.

Senseramente,

DORIS FLORES BROOKS, CPA, CGFM

Attachments

**Office of Public Accountability  
OPA Contracts Listing  
As of December 31, 2017**

Vendor Name	Start Date	End Date	Monthly Amount	Annual Amount	Description	Remarks
Deloitte & Touche, LLP	6/1/2017	5/31/2018	N/A	\$40,000	Independent Financial Audit Services for the Mayors' Council of Guam (MCOG) Non-Appropriated Funds for FY 2014, 2015, and 2016.	Reference: OPA-RFP-15-001; initial term expired and OPA exercised its option to renew for one additional year following the issuance of the FY 2016
TeamMate	6/26/2015	Until termination in accordance with terms	N/A	\$70,000.00 for FY2015 and subsequent years for the annual maintenance fee of approximately \$11,000.00	Audit Management Software solutions and related professional services	Reference: OPA-RFP-14-001; software support will automatically renew for successive one (1) year renewal terms unless and until terminated in accordance with the terms
Leading Edge	10/1/2012	9/30/2018	AS NEEDED	AS NEEDED	Human Resources Consulting Services for FYs 2013, 2014, and 2015.	Reference: OPA-RFP-12-006; Initial three-year term expired 9/30/2015 and OPA exercised its option to renew for up to three (3) additional one-year periods following FY 2015
Law Office of Anthony R. Camacho, Esq.	10/1/2015	9/30/2018	AS NEEDED	AS NEEDED	Legal Counsel and Procurement Appeals Hearing Officer covering FYs 2016, 2017, and 2018	Reference: OPA RFP 15-002; Option to renew for up to three (3) additional one-year periods following FY 2015
Law Office of Peter C. Perez	10/1/2015	9/30/2018	AS NEEDED	AS NEEDED	Legal Counsel and Procurement Appeals Hearing Officer covering FYs 2016, 2017, and 2018	Reference: OPA RFP 15-002; Option to renew for up to three (3) additional one-year periods following FY 2018
Lujan & Wolff LLP	10/1/2015	9/30/2018	AS NEEDED	AS NEEDED	Legal Counsel and Procurement Appeals Hearing Officer covering FYs 2016, 2017, and 2018	Reference: OPA RFP 15-002; Option to renew for up to three (3) additional one-year periods following FY 2018
Moss Adams LLP	10/1/2015	9/30/2018	AS NEEDED	AS NEEDED	Performance and Financial Audit consulting services, to include possible training, on as needed basis for FYs 2016, 2017, and 2018	Reference: OPA-RFP-15-003; Option to renew for up to three (3) additional one-year periods following FY 2018

Xerox Corporation	10/1/2016	9/30/2019	299.69	3,596.28	Copier Equipment Lease (Recurring monthly Maintenance and Supply Plan)	Reference: OPA-IFB-17-001 (PO 2016-52); Option to renew for up to thirty-six (36) additional 1-month periods (or up to total of three years) through a letter of extension by OPA, subject to the availability of funds.
Colleen G. Waring, CIA, CGAP, CGFM	8/1/2017	9/30/2019	AS NEEDED	AS NEEDED	Performance and financial audit consulting services	Reference: OPA-RFP-17-002; Three years covering fiscal years 2017, 2018, and 2019 with option to renew for up to three (3) additional one-year periods following FY 2019.
1-A GuamWEBZ	8/1/2017	9/30/2020	\$ 1,050.00	\$ 12,600.00	Operation, management and maintenance of OPA's website	Reference: OPA-RFP-017-001; After initial term of the agreement expires, the OPA reserves the right to continue the agreement on a month to month basis for up to nine (9) months total.
Dimension Systems, Inc.	8/23/2017	9/30/2020	\$628.00	\$ 7,536.00	Information Technology (IT) technical support and maintenance services for OPA's servers, network, and IT-related equipment.	Reference: OPA-RFP-017-003; Service from 8/23/2017 to 9/30/2020, subject to the certification and availability of funds every fiscal year (October
DNA, Inc.	10/1/2017	9/30/2021	\$ 10,188.27	\$ 122,259.24	Office Space Lease	Reference: OPA-IFB-001-17; Initial four-year term expiring 9/30/2021 midnight and option to extend for a further term of four years commencing on 10/1/2021 and expiring on 9/30/2025 midnight at which monthly rent shall be at 105% of all rates for the initial term